



Recordable Instruments Matrix

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Table of Contents

Click Text to Jump to Page

Alabama	Iowa	New Jersey	Vermont
Alaska	Kansas	New Mexico	Virginia
Arizona	Kentucky	New York	Washington
Arkansas	Louisiana	North Carolina	West Virginia
California	Maine	North Dakota	Wisconsin
Colorado	Maryland	Ohio	Wyoming
Connecticut	Massachusetts	Oklahoma	FHA Riders
Delaware	Michigan	Oregon	FNMA Fixed Rate Riders
District of Columbia	Minnesota	Pennsylvania	FNMA Adjustable Rate Riders
Florida	Mississippi	Rhode Island	FNMA Interest Only Riders
Georgia	Missouri	South Carolina	FHLMC Fixed Rate Riders
Hawaii	Montana	South Dakota	FHLMC Adjustable Rate Riders
Idaho	Nebraska	Tennessee	FHLMC Interest Only Riders
Illinois	Nevada	Texas	VA Riders
Indiana	New Hampshire	Utah	Miscellaneous Riders

Alabama Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	8 ½" x 11" or 8 ½" x 14" Minimum Font Size: 10 pt.	First Page: 3½" top margin; right hand 5" blank (reserved for recorder); name and address of preparer and return-to address in left hand 3½"; 1" other margins. Other Pages: 1' margins	Name and address of preparer ¹ Signed at foot by contracting party or their agent ² Brief caption stating nature of instrument	One generally; two if one of the signing parties cannot write; none if the document +++s notarized. ³
Manufactured Home Affixation Affidavit	43	--	--	Description of reality ⁴ Affidavit executed by all who have an ownership interested in the manufactured home, and in the realty ⁵ Contains written verification from the judge of probate that the manufactured home has been recorded as being permanently affixed and recorded as real property in that county ⁶	--
AL Mortgage (FNMA)	309	--	--	--	--
AL Mortgage FHA (FHA)	362	--	--	--	--
AL Mortgage Second	468	--	--	--	--
AL Assignment of Mortgage	1557	--	--	--	--
AL Assignment from MERS	4307	--	--	--	--

[Click here to return to Table of Contents](#)

Alaska Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Not larger than 8 ½" x 14" ⁷ Minimum Font Size: 10 pt. ⁸	First Page: 2" top margin; 1" other margins ⁹ Other Pages: 1" margins ¹⁰	Original signatures ¹¹ Title reflecting intent of the document ¹² Return-to name and complete mailing address ¹³ Mailing addresses of all who grant or acquire interest under the document ¹⁴ Indexing information ¹⁵ Recording district ¹⁶	Acknowledged ¹⁷
Manufactured Home Affixation Affidavit	43	--	--	Name of manufacturer, make, model name, model year, dimensions, and manufacturer's serial number ¹⁸ Whether manufactured homes are new or used ¹⁹ Ownership statement by person executing affidavit ²⁰ Street address and legal description of real property ²¹ Statement by owner that manufactured home is not covered by a certificate of title (when applicable) ²² 'Owner's Statement' ²³ Statement of lien/encumbrance on manufactured home ²⁴ Statement by owner regarding certificate of title/origin ²⁵ Statement that manufactured home is or will be permanently affixed to the real property ²⁶ Name and address of person designated for filing certified copy of affixation affidavit with the department. ²⁷	--
AK Deed of Trust (FNMA)	308	--	--	--	--
AK Deed of Trust FHA (FHA)	361	--	--	--	--

Alaska Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
AK Deed of Trust Second	467	--	--	--	--
AK Assignment of Deed of Trust	1513	--	--	--	--
AK Assignment from MERS	4306	--	--	--	--

[Click here to return to Table of Contents](#)

Arizona Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ²⁸ Minimum Font Size: 10 pt. ²⁹	First Page: 2" top margin, 3 ½" left margin ³⁰ ; ½" other margins ³¹ Other Pages: ½" margins ³²	Brief caption ³³ Original Signatures ³⁴ Affidavit of Property Value ³⁵ , or notation in instrument indicating exemption ³⁶ Signature of grantor ³⁷	Acknowledged ³⁸
<i>Generic Recording Requirements Unique to Deed of Trust</i>	--	--	--	Name and address of beneficiaries, trust agreement reference ³⁹	--
Manufactured Home Affixation Affidavit ⁴⁰	43	--	--	Vehicle identification number(s) ⁴¹ Legal description of real property to which home has been affixed ⁴² Statement regarding taxation ⁴³ Name(s) of security interest holder(s), along with original principal amount, which are not being terminated ⁴⁴ Receipt by Department of Transportation (attached to affidavit) ⁴⁵	--
AZ Deed of Trust FHA	364	--	--	--	--

Arizona Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
AZ Deed of Trust	311	--	--	--	--
AZ Assignment of Deed of Trust	1514	--	--	--	--
AZ Assignment from MERS	4308	--	--	--	--
AZ Deed of Trust Second	470	--	--	--	--

[Click here to return to Table of Contents](#)

Arkansas ⁴⁶ Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	8 ½" x 11" ⁴⁷ Minimum Font Size: 10 pt.	First Page: 2 ½" top-right margin ⁴⁸ ; area reserved on top right for file mark of the recorder ⁴⁹ ; ½" other margins ⁵⁰ Other Pages: ½" margins ⁵¹ Last Page: 2 ½" bottom margin ⁵²	Name and address of preparer ⁵³ Title of the document ⁵⁴ Name of grantor and grantee ⁵⁵	Two; disinterested. ⁵⁶ Acknowledged ⁵⁷

Arkansas ⁴⁶ Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Manufactured Home Affixation Affidavit	43	--	--	Name of manufacturer, make, model name, model year, dimensions, and the manufacturer's serial number of manufactured homes ⁵⁸ Statement that party is owner or authorized by owner to execute affidavit on owner's behalf ⁵⁹ Street Address of real estate ⁶⁰ Legal description of real estate ⁶¹ Statement regarding security interest(s) and lien(s) ⁶²	--
AR Mortgage (FNMA)	310	--	--	--	--
AR Deed of Trust FHA (FHA)	363	--	--	--	--
AR Mortgage Second	469	--	--	--	--
AR Assignment of Mortgage	1516	--	--	--	--
AR Assignment from MERS	4309	--	--	--	--

[Click here to return to Table of Contents](#)

California Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	<p>Not larger than 8 ½" x 14⁶³ but 8 ½" x 11" is recommended⁶⁴</p> <p>Maximum Font Size: not "more than nine lines per vertical inch or more than 22 characters and spaces per inch"⁶⁵</p>	<p>First Page: 2 ½" top margin⁶⁶; ½" other margins⁶⁷</p> <p>Other Pages: ½" margins⁶⁸</p>	<p>Title⁶⁹</p> <p>Name of person requesting the recording⁷⁰</p> <p>Name & address of person to whom document should be returned⁷¹</p> <p>Name & Address for mailing of future tax statements⁷²</p> <p>Address of trustor/mortgagor & request for notice of default and sale⁷³</p> <p>Original Signature(s)⁷⁴ with names typed/printed beneath or to the side of the signature⁷⁵</p> <p>Name(s) of grantor(s)⁷⁶</p>	Acknowledged ⁷⁷
Manufactured Home Affixation Affidavit ⁷⁸	43	--	--	--	--
CA Deed of Trust (FNMA)	312	--	--	--	--
CA Deed of Trust FHA (FHA)	365	--	--	--	--
CA Deed of Trust Second	471	--	--	--	--
CA Assignment of Deed of Trust	1517	--	--	--	--
CA Assignment from MERS	4310	--	--	--	--

[Click here to return to Table of Contents](#)

Colorado Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	8 ½" x 11" or 8 ½" x 14" Minimum Font Size: 10 pt.	Top margin ≥ 1" ^{79,} Left, right & bottom margin ≥ ½" ⁸⁰	Name & Address of Person who <i>created</i> legal description ⁸¹ Legal address of grantee ⁸² Street Address or comparable identifying numbers immediately after legal description ⁸³ Current mailing address of lienor and lienee ⁸⁴	Acknowledged ⁸⁵
Manufactured Home Affixation Affidavit	43	--	--	Acknowledged statement by all owners that manufactured home became permanently affixed to real estate ⁸⁶ Statement by county assessor regarding valuation of manufactured home together with land ⁸⁷ Statement by county treasurer that taxes have been paid upon manufactured home and land ⁸⁸ Proof of search of director's records and that no certificate of title was found for manufactured home ⁸⁹ Verification that manufactured home is permanently affixed to the ground ⁹⁰ Copy of lease ⁹¹ Statement from county treasurer that taxes have been paid separately on manufactured home and property ⁹²	--
CO Deed of Trust (FNMA)	313	--	--	--	--
CO Deed of Trust FHA (FHA)	366	--	--	--	--
CO Deed of Trust Second	472	--	--	--	--

Colorado Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
CO Assignment of Deed of Trust	1518	--	--	--	--
CO Assignment from MERS	4311	--	--	--	--

[Click here to return to Table of Contents](#)

Connecticut Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ⁹³	¾" margins ⁹⁴	Name and return address at top of first page ⁹⁵ Signature of grantor ⁹⁶ Printed Names beneath signatures ⁹⁷ Current mailing address of grantee ⁹⁸ Conveyance is stated as grantor's free act and deed ⁹⁹ For secondary mortgages, heading of "Mortgage" and the principal amount of loan ¹⁰⁰ For open-end mortgages, satisfies statutory requirements ¹⁰¹	Two ¹⁰²
Manufactured Home Affixation Affidavit	43	--	--	--	--
CT Mortgage (FNMA)	314	--	--	--	--
CT Mortgage FHA (FHA)	367	--	--	--	--
CT Mortgage Second	473	--	--	--	--
CT Assignment of Mortgage	1519	--	--	--	--
CT Assignment from MERS	4312	--	--	--	--

[Click here to return to Table of Contents](#)

Delaware ¹⁰³ Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	<p>Kent County: ¹⁰⁴ 8 ½" x 11"¹⁰⁵</p> <p>Minimum Font Size: 15 characters and spaces per inch¹⁰⁶</p> <p>New Castle County: ¹⁰⁷ 8 ½" x 11" or 8 ½" x 14"¹⁰⁸</p> <p>Minimum Font Size: 15 pitch or 12 pt. font¹⁰⁹</p> <p>Sussex County: ¹¹⁰ 8 ½" x 14"¹¹¹</p> <p>Minimum Font Size: 12 pt. font¹¹²</p>	<p>Kent County: ¹¹³ 2 ½" top margin on first page; ¾" all other margins¹¹⁴</p> <p>New Castle County: ¹¹⁵ First page: 2 ½" top left; 1" top right; left, right, and bottom margins at least ¾"¹¹⁶</p> <p>Other pages: 1" top margin; ¾" left, right, and bottom margins¹¹⁷</p> <p>Sussex County: ¹¹⁸ First page: 2" top¹¹⁹ Last Page: 2" bottom¹²⁰ Other Pages: 1" top and side margins¹²¹</p>	<p>Affidavit of Residence and Gain¹²²</p> <p>Conspicuous placement of county tax assessment parcel ID number¹²³</p> <p>On the first page "Prepared by" with name and address of preparer¹²⁴</p> <p>When applicable, unincorporated suburban community statement indeed¹²⁵</p> <p>Address of grantee¹²⁶</p>	<p>At least 1¹²⁷</p> <p>For assignments: one¹²⁸</p>
Manufactured Home Affixation Affidavit	43	--	--	--	--
DE Mortgage (FNMA)	316	--	--	--	--

Delaware¹⁰³ Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
DE Mortgage FHA (FHA)	369	--	--	--	--
DE Mortgage Second	475	--	--	--	--
DE Assignment of Mortgage	1520	--	--	--	--
DE Assignment from MERS	4313	--	--	--	--

[Click here to return to Table of Contents](#)

District of Columbia Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	8 ½" x 11" or 8 ½" x 14" ¹²⁹ Minimum Font Size: 10 pt.	First Page: 3.5" top margin, right-hand 5" blank on first page, all other margins 1" Other Pages: 1" margins	Complete legal description ¹³⁰ Signatures and printed names of all grantors and grantees ¹³¹ "Return-to" mailing address ¹³² Security Affidavit ¹³³	Acknowledged and notarized ¹³⁴
Manufactured Home Affixation Affidavit	43	--	--	--	--
DC Deed of Trust (FNMA)	315	--	--	--	--
DC Deed of Trust FHA (FHA)	368	--	--	--	--
DC Deed of Trust Second	474	--	--	--	--
DC Certificate of Transfer	1521	--	--	--	--
DC Assignment from MERS	4314	--	--	--	--

[Click here to return to Table of Contents](#)

Florida Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Not larger than 8 ½" x 14" ¹³⁵ Minimum Font Size: 9 pt.	First Page: 3"x3" space at top-right hand corner ¹³⁶ Other Pages: 1"x3" space at top-right hand corner ¹³⁷	Parcel Identification Number ¹³⁸ Legal Description ¹³⁹ Signatures with names printed beneath and their addresses ¹⁴⁰ Name and address of preparer ¹⁴¹ Name and address of each grantee ¹⁴²	Two ¹⁴³ with names printed beneath signature ¹⁴⁴
Manufactured Home Affixation Affidavit	43	--	--	Original Title to manufactured home ¹⁴⁵ Statement by any lienholder on title that security interest is has been or will be released ¹⁴⁶ Legal description of real property ¹⁴⁷ Sworn statement by owner of real property that he or she is owner of mobile home, and that home is permanently affixed to the real property in accordance with state law ¹⁴⁸	--
FL Mortgage (FNMA)	317	--	--	--	--
FL Mortgage FHA (FHA)	370	--	--	--	--
FL Mortgage Second	476	--	--	--	--
FL Assignment of Mortgage	1558	--	--	--	--
FL Assignment from MERS	4315	--	--	--	--

[Click here to return to Table of Contents](#)

Georgia Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
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Georgia Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	8 ½" x 11" or 8 ½" x 14" ¹⁴⁹ Minimum Font Size: 10 pt.	3" top margin ¹⁵⁰ ; 1" other margins	Return-to name and address of natural person at top of first page ¹⁵¹ Original instrument ¹⁵² Correct amount of note and date of maturity ¹⁵³ Property and debt clearly specified ¹⁵⁴ Signature of grantee ¹⁵⁵ Mailing address of last transferee for a transfer of a deed to secure debt ¹⁵⁶ Mailing address of grantee ¹⁵⁷	Attested by an officer ¹⁵⁸ , plus, one additional witness. ¹⁵⁹
Manufactured Home Affixation Affidavit	43	--	--	Form: Certificate of Permanent Location ¹⁶⁰ Name & address of homeowner ¹⁶¹ Name(s) and address(es) of any security interest or lien holders ¹⁶² Title number assigned to home ¹⁶³ Description of real estate ¹⁶⁴	--
GA Security Deed (FNMA)	318	--	--	--	--
GA, Security Deed, FHA (FHA)	371	--	--	--	--
GA Deed of Trust Second	477	--	--	--	--
GA Assignment of Security Deed	1215	--	--	--	--
GA Assignment from MERS	4316	--	--	--	--

[Click here to return to Table of Contents](#)

Hawaii Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	8 ½" x 11" ¹⁶⁵ Minimum Font Size: 10 pt.	First Page: 3 ½" top margin ¹⁶⁶ ; 1" other margins Other Pages: 1" margins	Original signature(s) with name(s) printed beneath ¹⁶⁷ Return-to name and address ¹⁶⁸ Name & address of grantee(s) on first page ¹⁶⁹ Marriage status of grantee along with full name of spouse (when applicable) ¹⁷⁰ Type of document on first page ¹⁷¹ Tax map key number on first page ¹⁷² Book, page, and document number of a previously recorded document referenced in current recording ¹⁷³ Certificate of title number of the encumbered parcel ¹⁷⁴	Acknowledged ¹⁷⁵
Manufactured Home Affixation Affidavit	43	--	--	--	--
HI Mortgage (FNMA)	320	--	--	--	--
HI Mortgage FHA (FHA)	373	--	--	--	--
HI Mortgage Second	478	--	--	--	--
HI Assignment of Mortgage	1522	--	--	--	--
HI Assignment from MERS	4317	--	--	--	--

[Click here to return to Table of Contents](#)

Idaho Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ¹⁷⁶ Minimum Font Size: 10 pt.	First Page: 3" top margin; right hand 5" blank; name and address of preparer and return-to address in left hand 3½"; 1" other margins. Other Pages: 1" margins	Name & address of grantee ¹⁷⁷ Signature of grantee ¹⁷⁸	Acknowledged ¹⁷⁹
<i>Generic Recording Requirements Unique to Deed of Trust</i>	--	--	--	Property description ¹⁸⁰	--
Manufactured Home Affixation Affidavit	43	--	--	Form: Statement of Intent to Declare a Manufactured Home as Real Property ¹⁸¹ Certificate of Origin/Title attached to form ¹⁸²	--
ID Deed of Trust (FNMA)	322	--	--	--	--
ID Deed of Trust FHA (FHA)	375	--	--	--	--
ID Deed of Trust Second	480	--	--	--	--
ID Assignment of Deed of Trust	877	--	--	--	--
ID Assignment from MERS	4318	--	--	--	--

[Click here to return to Table of Contents](#)

Illinois Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	8 ½" x 11" ¹⁸³ Black Ink; signatures may be in contrasting colors ¹⁸⁴ Minimum Font Size: 10 pt.	First Page: Blank space of at least 3" x 5" in upper right corner ¹⁸⁵ ; ½" other margins ¹⁸⁶ Other Pages: ½" margins ¹⁸⁷	Name & address of grantee(s) ¹⁸⁸ Name, address & signature of grantor(s)/mortgagor(s) ¹⁸⁹ Names printed beneath or to the side of all signatures ¹⁹⁰ Name & address of person to whom instrument is to be returned ¹⁹¹ Recorder's document number, and book and page number, of any previously recorded document referenced in the instrument being recorded ¹⁹² Name & address of preparer ¹⁹³ Original Signatures ¹⁹⁴ Legal Description ¹⁹⁵ Name & address of owner(s) for receipt of subsequent tax bills ¹⁹⁶ Individual permanent index number ¹⁹⁷	Acknowledged ¹⁹⁸
Manufactured Home Affixation Affidavit	43	--	--	--	--
IL Mortgage (FNMA)	323	--	--	--	--
IL Mortgage FHA (FHA)	376	--	--	--	--
IL Mortgage Second	481	--	--	--	--
IL Assignment of Mortgage	1523	--	--	--	--
IL Assignment from MERS	4319	--	--	--	--
IL Security Assignment of Beneficial Interest in Land Trust	4936	--	--	--	--

Illinois Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
IL Land Trust Rider to the Mortgage/Deed of Trust	4938	--	--	--	--

[Click here to return to Table of Contents](#)

Indiana Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ¹⁹⁹ Minimum Font Size: 10 pt. ²⁰⁰	First Page: 2" top margin, 2" bottom margin, ½" side margins ²⁰¹ Other Pages: ½ "margins ²⁰² Last Page: 2" top margin, 2" bottom margin, ½" side margins ²⁰³	Mailing address for future tax statements ²⁰⁴ Signature of grantor(s) ²⁰⁵ Name of person who prepared instrument ²⁰⁶ Social Security Number redaction statement ²⁰⁷ Printed name beneath all necessary signatures ²⁰⁸ No variation in name of person who executed the instrument ²⁰⁹ Marked "Copy" ²¹⁰ , when applicable	Acknowledged ²¹¹
Manufactured Home Affixation Affidavit	43	--	--	Full description of manufactured home ²¹² At least one of the following: Serial number assigned by manufacturer or certification label number required by HUD or special identification number issued by Bureau of Motor Vehicles ²¹³ Attestation by owner of manufactured home that it has been permanently attached to real estate ²¹⁴	--
IN Mortgage (FNMA)	324	--	--	--	--
IN Mortgage FHA (FHA)	377	--	--	--	--
IN Mortgage Second	482	--	--	--	--

Indiana Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
IN Assignment of Mortgage	1524	--	--	--	--
IN Assignment from MERS	4320	--	--	--	--

[Click here to return to Table of Contents](#)

Iowa Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	<p>Not larger than 8 ½" x 14" ²¹⁵</p> <p>Font Size: Preprinted Text – at least 8 pt. font, no more than 20 characters and spaces per square inch. All other typed text – at least 10 pt. font, no more than 16 characters and spaces per inch ²¹⁶</p>	<p>First Page: top margin of at least 3" from left to right; ¾ "other margins ²¹⁷</p> <p>Other Pages: ¾ "margins ²¹⁸</p>	<p>Signatures in black or dark blue ink ²¹⁹</p> <p>Name(s) printed beneath signature(s) ²²⁰</p> <p>Name, address, and telephone number of preparer ²²¹</p> <p>Name and complete mailing address of taxpayer ²²²</p> <p>Return address ²²³</p> <p>Title of document ²²⁴</p> <p>Names of grantor(s) & grantee(s) ²²⁵</p> <p>Any address required by statute ²²⁶</p> <p>Legal description of property ²²⁷</p> <p>Parcel identification number ²²⁸</p> <p>Document/Instrument number ²²⁹</p>	Acknowledged ²³⁰
Manufactured Home Affixation Affidavit	43	--	--	--	--
IA Mortgage (FNMA)	321	--	--	--	--
IA Mortgage FHA (FHA)	374	--	--	--	--
IA Mortgage Second	479	--	--	--	--
IA Assignment of Mortgage	1525	--	--	--	--
IA Assignment from MERS	4321	--	--	--	--

Kansas Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ²³¹ Font Size: 8pt. font ²³²	Sufficient space for recording information ²³³	Name & address of grantee ²³⁴ Signature of grantor ²³⁵ Names printed beneath all signatures ²³⁶	Acknowledged ²³⁷
<i>Generic Recording Requirements Unique to Assignment of Mortgage</i>	--	--	--	Name & address of assignee ²³⁸ Legal Description ²³⁹ Names of mortgagor & mortgagee ²⁴⁰ Volume & Page number of recorded mortgage ²⁴¹	Acknowledged ²⁴²
Manufactured Home Affixation Affidavit	43	--	--	From: Affidavit ²⁴³ Certificate of title <u>or</u> manufacturer's statement of origin ²⁴⁴ Release of each secured party's security interest ²⁴⁵ Proof of payment of all applicable fees and taxes ²⁴⁶	--
KS Mortgage (FNMA)	325	--	--	--	--
KS Mortgage FHA (FHA)	378	--	--	--	--
KS Mortgage Second	483	--	--	--	--

Kansas Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
KS Assignment of Mortgage	1526	--	--	--	--
KS Assignment from MERS	4322	--	--	--	--

[Click here to return to Table of Contents](#)

Kentucky Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	8 ½" x 11" Minimum Font Size: 8 pt.	First Page: 2" top margin, 2" bottom margin (if one page); 1" other margins Other Pages: 1" margins	Mailing addresses of grantor(s) and grantee(s) ²⁴⁷ Statement of full consideration ²⁴⁸ Address for property tax bill ²⁴⁹ Blank space of two lines after record of deed or mortgage ²⁵⁰ Date & maturity of obligation ²⁵¹ Specific reference to grantors source of interest in conveyed property ²⁵² Name, address, and signature of preparer. ²⁵³	None
<i>Generic Recording Requirements Unique to Assignment of Mortgage</i>	--	--	--	Date of note ²⁵⁴ Brief description of note(s) ²⁵⁵ Name and address of assignee ²⁵⁶ Deed book and page where lien/mortgage is recorded ²⁵⁷	--

Kentucky Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Manufactured Home Affixation Affidavit	43	--	--	Attest to the fact that home has been or will be permanently affixed to the real estate ²⁵⁸ Accompanied by a surrender of the Kentucky certificate of title ²⁵⁹ Accompanied by a release of lien if Kentucky certificate of title shows an unreleased lien ²⁶⁰	--
KY Mortgage (FNMA)	326	--	--	--	--
KY Mortgage FHA (FHA)	379	--	--	--	--
KY Mortgage Second	484	--	--	--	--
KY Assignment of Mortgage	1527	--	--	--	--
KY Assignment from MERS	4323	--	--	--	--

[Click here to return to Table of Contents](#)

Louisiana Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
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Louisiana Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	<p style="color: green;">Not larger than 8 ½" x 14"</p> <p>Minimum Font Size: 8 pt. ²⁶¹</p>	<p>First Page: 2" top margin, 1" other margins²⁶²</p> <p>Other Pages: 1" margins²⁶³</p>	<p>Notary identification number or attorney bar roll number²⁶⁴</p> <p>Printed name beneath signatures of notary and witnesses²⁶⁵</p> <p>Name, domicile, and mailing address of the parties²⁶⁶</p> <p>Marital status of all parties²⁶⁷</p> <p>Declaration of any marital status change since acquisition of property by grantor²⁶⁸</p> <p>Municipal number or postal address of property²⁶⁹</p> <p>Last 4 digits of SSN or tax identification number of mortgagor, whichever is applicable²⁷⁰</p> <p>Caption on first page²⁷¹</p>	Two ²⁷²
<i>Generic Recording Requirements Unique to Deed of Trust</i>	--	--	--	<p>Name of trust, if any²⁷³</p> <p>Statement whether trust is revocable or irrevocable²⁷⁴</p> <p>Name of each settlor²⁷⁵</p> <p>Name of each trustee²⁷⁶</p> <p>Name/description of each beneficiary²⁷⁷</p> <p>Date of execution of trust²⁷⁸</p> <p>Legal description of property²⁷⁹</p>	--

Louisiana Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Manufactured Home Affixation Affidavit	43	--	--	Valid sale, or mortgage, or sale with mortgage ²⁸⁰ Description of manufactured home ²⁸¹ Description of land ²⁸² Declaration by owner of permanent attachment ²⁸³ Declaration by mortgage, or security interest holder, of permanent attachment (when applicable) ²⁸⁴	--
LA Mortgage (FNMA)	327	--	--	--	--
LA Mortgage FHA (FHA)	380	--	--	--	--
LA Mortgage Second	485	--	--	--	--
LA Assignment of Mortgage	1528	--	--	--	--
LA Assignment from MERS	4324	--	--	--	--

[Click here to return to Table of Contents](#)

Maine Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" Minimum Font Size: 10 pt.	Margins: 2" top margin, 2" bottom margin, 1" side margins	Printed names beneath signatures ²⁸⁵ Land description ²⁸⁶	Acknowledged ²⁸⁷

Maine Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Manufactured Home Affixation Affidavit ²⁸⁸	43	--	--	Original Certificate of Title ²⁸⁹ Description of manufactured house ²⁹⁰ Statement by any recorded lienholder ²⁹¹ Legal description of real property ²⁹² Sworn statement by owner of real property ²⁹³	--
ME Mortgage (FNMA)	330	--	--	--	--
ME Mortgage FHA (FHA)	383	--	--	--	--
ME Mortgage Second	488	--	--	--	--
ME Assignment of Mortgage	1529	--	--	--	--
ME Assignment from MERS	4325	--	--	--	--

[Click here to return to Table of Contents](#)

Maryland Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
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Maryland Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ²⁹⁴ Minimum Font Size: 8 pt. ²⁹⁵	Margins: 1"	Name and Mortgage Originator License Number of both the originator and the lender ²⁹⁶ Name(s) printed above or beneath all signatures ²⁹⁷ Certification document was prepared by attorney, under attorney supervision, or by one of the parties named in the instrument. ²⁹⁸ Black font on white paper ²⁹⁹ Purchase Money legend ³⁰⁰	None
<i>Generic Recording Requirements Unique to Assignment of Mortgage</i>	--	--	--	Attachment or rider with names of parties as they appear on original mortgage ³⁰¹ Reference to book/page number where mortgage is recorded ³⁰²	--
Manufactured Home Affixation Affidavit	43	--	--	Description of manufactured home ³⁰³ Street address and legal description of real property ³⁰⁴ Statement that ownership interests in land and home are or will be identical after filing affidavit of affixation ³⁰⁵ Statement that manufactured home is or will be attached to real property at time of filing affidavit of affixation ³⁰⁶ Original certificate of title ³⁰⁷ or original certificate of origin ³⁰⁸ - along with applicable required information (see footnotes) Signed under penalty of perjury ³⁰⁹	Acknowledged ³¹⁰

Maryland Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
MD Deed of Trust (FNMA)	329	--	--	--	--
MD Deed of Trust FHA (FHA)	382	--	--	--	--
MD Deed of Trust Second	487	--	--	--	--
MD Assignment of Deed of Trust	1530	--	--	--	--
MD Assignment from MERS	4326	--	--	--	--

[Click here to return to Table of Contents](#)

Massachusetts Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ³¹¹ Minimum Font Size: 10 pt.	First Page: 3"x3" area from top right for recording information ³¹² ; all other margins: 1" Other Pages: 1" margins	Sufficient land description to locate prior recording in the registries ³¹³ Signature of grantor ³¹⁴ Street address of property written in margin ³¹⁵ Residence and address of mortgagee/assignee ³¹⁶ Name and post office address of mortgage broker or mortgage loan originator ³¹⁷ Full name, address, and residence of grantee ³¹⁸ Recital of amount of full consideration ³¹⁹	Acknowledged ³²⁰
Manufactured Home Affixation Affidavit	43	--	--	--	--
MA Mortgage (FNMA)	328	--	--	--	--
MA Mortgage FHA (FHA)	381	--	--	--	--
MA Mortgage Second	486	--	--	--	--
MA Assignment of Mortgage	1531	--	--	--	--

Massachusetts Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
MA Assignment from MERS	4327	--	--	--	--

[Click here to return to Table of Contents](#)

Michigan Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Between 8 ½"x11" and 8 ½"x14" ³²¹ Minimum Font Size: 10 pt. ³²²	First Page: top 2 ½" margin ³²³ ; ½" other margins ³²⁴ Other Pages: ½" margins ³²⁵	Names printed beneath any signatures ³²⁶ with not discrepancies ³²⁷ Address of grantee ³²⁸ Document caption on first page ³²⁹ Evinces only one recordable event ³³⁰ Statement of marital status of male grantors, mortgagors, or other parties executing the instrument ³³¹ Name and address of instrument drafter ³³² Description of premises ³³³ Dated signature of grantor ³³⁴	Acknowledged ³³⁵
Manufactured Home Affixation Affidavit	43	--	--	Form : Affidavit of Affixture ³³⁶ Certificate of Title or Certificate of Origin ³³⁷ Applicable fee ³³⁸ Signature of all owners ³³⁹	Notarized ³⁴⁰
MI Mortgage (FNMA)	331	--	--	--	--
MI Mortgage FHA (FHA)	384	--	--	--	--
MI Mortgage Second	489	--	--	--	--

Michigan Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
MI Assignment of Mortgage	1532	--	--	--	--
MI Assignment from MERS	4328	--	--	--	--

[Click here to return to Table of Contents](#)

Minnesota Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ³⁴¹ Minimum Font Size: 8 pt. ³⁴²	First Page: Top 3" margin ³⁴³ ; ½" side and bottom margins ³⁴⁴ Other Pages: ½" margins ³⁴⁵	Original signatures of parties executing instrument and of notary ³⁴⁶ Name & address of preparer ³⁴⁷ Title of document ³⁴⁸	Acknowledged ³⁴⁹
Manufactured Home Affixation Affidavit	43	--	--	May record notice of surrender issued by Minnesota Registrar of Motor Vehicles ³⁵⁰	--
MN Mortgage (FNMA)	332	--	--	--	--
MN Mortgage FHA (FHA)	385	--	--	--	--
MN Mortgage Second	490	--	--	--	--
MN Assignment of Mortgage	1533	--	--	--	--
MN Assignment from MERS	4329	--	--	--	--

[Click here to return to Table of Contents](#)

Mississippi Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	<p>Not larger than 8 ½" x 14"</p> <p>Minimum Font Size: 10 pt.³⁵¹</p>	<p>First Page: 3" top margin³⁵²; other margins ¾"³⁵³</p> <p>Other Pages: ¾" margins³⁵⁴</p>	<p>Signatures in blue or black ink³⁵⁵</p> <p>Names printed beneath all signatures³⁵⁶</p> <p>Name, address and telephone number of instrument preparer and every party to the instrument³⁵⁷</p> <p>Return address³⁵⁸</p> <p>Title of document³⁵⁹</p> <p>Address and telephone number of each grantor and grantee³⁶⁰</p> <p>Description of property³⁶¹</p>	Acknowledged ³⁶²
Manufactured Home Affixation Affidavit	43	--	--	Certificate recorded by county tax assessor ³⁶³	--
MS Deed of Trust (FNMA)	334	--	--	--	--
MS Deed of Trust FHA (FHA)	387	--	--	--	--
MS Deed of Trust Second	492	--	--	--	--
MS Assignment of Deed of Trust	1534	--	--	--	--
MS Assignment from MERS	4330	--	--	--	--

[Click here to return to Table of Contents](#)

Missouri Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	<p>Not larger than 8 ½" x 11"³⁶⁴</p> <p>Minimum Font Size: 8 pt.³⁶⁵</p>	<p>First Page: 3" top margin³⁶⁶, ¾" other margins³⁶⁷</p> <p>Other Pages: ¾" margins³⁶⁸</p>	<p>Legal description³⁶⁹</p> <p>Mailing address of grantee³⁷⁰</p> <p>All signatures in black or dark ink³⁷¹</p> <p>Names printed beneath all signatures³⁷²</p> <p>Title of document³⁷³</p> <p>Date of document³⁷⁴</p> <p>Names of grantor(s) and grantee(s)³⁷⁵</p> <p>Any statutory addresses³⁷⁶</p> <p>Legal description of property³⁷⁷</p> <p>Reference book and pages, if applicable³⁷⁸</p>	Acknowledged ³⁷⁹

Missouri Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Manufactured Home Affixation Affidavit	43	--	--	<p>Name of manufacturer, make, model name, model year, dimensions, and manufacturer's serial number of manufactured home, and whether manufactured home is new or used³⁸⁰</p> <p>Statement that executor of affidavit is owner of real property³⁸¹</p> <p>Street address and legal description of real estate³⁸²</p> <p>Statement by owner regarding certificate of title or certificate of origin³⁸³</p> <p>Statement regarding security interests or liens on manufactured home³⁸⁴</p> <p>Statement that manufactured homes are or shall be permanently affixed to real estate³⁸⁵</p> <p>Name and address of person designated for filing certified copy of affidavit with director of revenue³⁸⁶</p>	Acknowledged ³⁸⁷
MO Deed of Trust (FNMA)	333	--	--	--	--
MO Deed of Trust FHA (FHA)	386	--	--	--	--
MO Deed of Trust Second	491	--	--	--	--
MO Assignment of Deed of Trust	1535	--	--	--	--
MO Assignment from MERS	4331	--	--	--	--

[Click here to return to Table of Contents](#)

Montana Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	8 ½" x 11" or 8 ½" x 14" ³⁸⁸ Minimum Font Size: 10 pt.	First Page: 3" top margin ³⁸⁹ ; 1" bottom margin ³⁹⁰ ; ½" side margins ³⁹¹ Other Pages: 1" top margins ³⁹² ; 1" bottom margins ³⁹³ ; ½" side margins ³⁹⁴	Address of grantee, mortgagee, or assignee ³⁹⁵ Names of parties to conveyance ³⁹⁶ Legal description ³⁹⁷ Signatures, initials, and dates in blue or black ink ³⁹⁸ Return-to name and address ³⁹⁹	None
Manufactured Home Affixation Affidavit	43	--	--	Form : Statement of Intent to Declare a Manufactured Home and Improvement to Real Property ⁴⁰⁰	Notarized ⁴⁰¹
MT Deed of Trust (FNMA)	335	--	--	--	--
MT Deed of Trust FHA (FHA)	388	--	--	--	--
MT Deed of Trust Second	493	--	--	--	--
MT Assignment of Deed of Trust	1536	--	--	--	--
MT Assignment from MERS	4332	--	--	--	--

[Click here to return to Table of Contents](#)

Nebraska Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" but at least 8 ½" x 11" ⁴⁰² Minimum Font Size: 8 pt. ⁴⁰³	First Page: 3" top margin ⁴⁰⁴ ; 1" other margins ⁴⁰⁵ Other Pages: 1" margins ⁴⁰⁶	Signature of grantor ⁴⁰⁷ All signatures in black or dark blue ink ⁴⁰⁸ Return Address ⁴⁰⁹ Title of instrument ⁴¹⁰ Names printed beneath all signatures ⁴¹¹	Acknowledged ⁴¹²
Manufactured Home Affixation Affidavit	43	--	--	Form : Affidavit of Affixture ⁴¹³ Signed under penalty of perjury ⁴¹⁴	Notarized ⁴¹⁵
NE Deed of Trust (FNMA)	338	--	--	--	--
NE Deed of Trust FHA (FHA)	391	--	--	--	--
NE Deed of Trust Second	496	--	--	--	--
NE Assignment of Deed of Trust	1537	--	--	--	--
NE Assignment from MERS	4333	--	--	--	--

[Click here to return to Table of Contents](#)

Nevada Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	8 ½" x 11" ⁴¹⁶ Minimum Font Size: 10 pt. ⁴¹⁷	First Page: 3"x3" box in top right corner ⁴¹⁸ ; other margins 1" ⁴¹⁹ Other Pages: 1" margins ⁴²⁰	Signature of grantor ⁴²¹ Mailing address of grantee ⁴²² Assessor's parcel number ⁴²³ Name and address for mailing of tax assessment statements ⁴²⁴ Legal description ⁴²⁵ Name and address of person who prepared legal description ⁴²⁶ Typed or legibly printed names beneath original signatures ⁴²⁷	Acknowledged ⁴²⁸
Manufactured Home Affixation Affidavit	43	--	--	Affidavit required, but no content specified ⁴²⁹	--
NV Deed of Trust (FNMA)	342	--	--	--	--
NV Deed of Trust FHA (FHA)	395	--	--	--	--
NV Deed of Trust Second	500	--	--	--	--
NV Assignment of Deed of Trust	1538	--	--	--	--
NV Assignment from MERS	4334	--	--	--	--

[Click here to return to Table of Contents](#)

New Hampshire Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" but at least 8 ½" x 11" ⁴³⁰ Minimum Font Size: 10 pt. ⁴³¹	First Page: 3" top margin ⁴³² ; other margins 1" ⁴³³ Other Pages: 1" margins ⁴³⁴	Signature of grantor(s) ⁴³⁵ Mailing address of grantee ⁴³⁶ Municipalities within which property is located ⁴³⁷ Names printed beneath each signature of party to instrument ⁴³⁸ All signatures are original ⁴³⁹	Acknowledged ⁴⁴⁰
Manufactured Home Affixation Affidavit ⁴⁴¹	43	--	--	--	--
NH Mortgage (FNMA)	339	--	--	--	--
NH Mortgage FHA (FHA)	392	--	--	--	--
NH Mortgage Second	497	--	--	--	--
NH Assignment of Mortgage	1539	--	--	--	--
NH Assignment from MERS	4335	--	--	--	--

[Click here to return to Table of Contents](#)

New Jersey Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Not larger than 8 ½" x 14" ⁴⁴² Minimum Font Size: 10 pt.	1" margins	Signature ⁴⁴³ Names printed beneath all signatures ⁴⁴⁴ Lot and block number of property or the account number ⁴⁴⁵ Name of preparer ⁴⁴⁶ Mailing address of grantee ⁴⁴⁷	Acknowledged ⁴⁴⁸
Generic Recording Requirements Unique to Assignment of Mortgage	--	--	--	Book and page number or document identifying mortgage ⁴⁴⁹	--
Manufactured Home Affixation Affidavit ⁴⁵⁰	43	--	--	--	--
NJ Mortgage (FNMA)	340	--	--	--	--
NJ Mortgage FHA (FHA)	393	--	--	--	--
NJ Mortgage Second	498	--	--	--	--
NJ Assignment of Mortgage	1540	--	--	--	--
NJ Assignment from MERS	4336	--	--	--	--

[Click here to return to Table of Contents](#)

New Mexico Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Not larger than 11"x17" ⁴⁵¹	1" margins	Legal description of the property ⁴⁵² Address of grantee ⁴⁵³ Signature of grantor ⁴⁵⁴	Acknowledged ⁴⁵⁵
Manufactured Home Affixation Affidavit	43	--	--	--	--

New Mexico Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
NM Deed of Trust (FNMA)	341	--	--	--	--
NM Deed of Trust FHA (FHA)	394	--	--	--	--
NM Mortgage Second	499	--	--	--	--
NM Assignment	1541	--	--	--	--
NM Assignment from MERS	4337	--	--	--	--

[Click here to return to Table of Contents](#)

New York Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 9"x14" ⁴⁵⁶ , for some counties document may not exceed 8 ½" x 14" ⁴⁵⁷ Minimum Font Size: 8 pt. ⁴⁵⁸	1" margins	Resident of seller and purchaser stated ⁴⁵⁹ City, town, and village of property's location is stated ⁴⁶⁰	Acknowledged ⁴⁶¹
Manufactured Home Affixation Affidavit	43	--	--	--	--
NY Mortgage (FNMA)	343	--	--	--	--
NY Mortgage FHA (FHA)	396	--	--	--	--
NY Mortgage Second	501	--	--	--	--
NY Assignment of Mortgage	1542	--	--	--	--
NY Consolidation, Extension and Modification Agreement	1583	--	--	--	--
NY Assignment from MERS	4338	--	--	--	--

[Click here to return to Table of Contents](#)

North Carolina Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	8 ½" x 11", or 8 ½" x 14" ⁴⁶² Minimum Font Size: 9 pts. ⁴⁶³	First Page: 3" top margin ⁴⁶⁴ , other margins ¼" ⁴⁶⁵ Other Pages: ¼" margins ⁴⁶⁶	Name of drafter ⁴⁶⁷ Caption at top of first page ⁴⁶⁸	One ⁴⁶⁹
Manufactured Home Affixation Affidavit ⁴⁷⁰	43	--	--	Form : Cancellation of Mobile Home Title ⁴⁷¹	Notary
NC Deed of Trust (FNMA)	336	--	--	--	--
NC Deed of Trust FHA (FHA)	389	--	--	--	--
NC Deed of Trust Second	494	--	--	--	--
NC Assignment of Deed of Trust	1559	--	--	--	--
NC Assignment from MERS	4339	--	--	--	--

[Click here to return to Table of Contents](#)

North Dakota Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Not larger than 8 ½" x 14" ⁴⁷² Minimum Font Size: 10 pt.	First Page: 4"x3 ½" space ⁴⁷³ ; 1" margins ⁴⁷⁴ Other Pages: 1" margins ⁴⁷⁵	Address of grantee(s) or mortgagee ⁴⁷⁶ Name & address of drafter of legal description ⁴⁷⁷ Adequate legal description ⁴⁷⁸ Statement of full consideration paid for property ⁴⁷⁹	Acknowledgment plus one witness ⁴⁸⁰
Generic Recording Requirements Unique to Assignment of Mortgage	--	--	--	Address of assignee ⁴⁸¹	--

North Dakota Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Manufactured Home Affixation Affidavit	43	--	--	<p>Name of manufacturer, make, model name, model year, dimensions, manufacturer's serial number of the manufactured home, and whether the manufactured home is new or used⁴⁸²</p> <p>Statement that executor of affidavit is owner of real property⁴⁸³</p> <p>street address and legal description of real property⁴⁸⁴</p> <p>Statement regarding certificate of title⁴⁸⁵</p> <p>Statement regarding security interests and liens⁴⁸⁶</p> <p>Statement if manufactured home not covered by a certificate of title or certificate of origin⁴⁸⁷</p> <p>Statement that manufactured home is or will be permanently affixed to real property⁴⁸⁸</p> <p>Name and address of person designated for filing recorded copy of the affidavit with department of transportation⁴⁸⁹</p>	Acknowledgment plus one witness ⁴⁹⁰
ND Mortgage (FNMA)	337	--	--	--	--
ND Mortgage FHA (FHA)	390	--	--	--	--
ND Mortgage Second	495	--	--	--	--
ND Assignment of Mortgage	1543	--	--	--	--
ND Assignment from MERS	4340	--	--	--	--

[Click here to return to Table of Contents](#)

Ohio Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Between 8 ½" x 11" and 8 ½" x 14" ⁴⁹¹ Minimum Font Size: 10 pt. ⁴⁹²	First Page: 3" top margin ⁴⁹³ ; 1" side and bottom margins ⁴⁹⁴ Other Pages: 1 ½" top margin ⁴⁹⁵ ; 1" side and bottom margins ⁴⁹⁶	Names printed beneath signatures ⁴⁹⁷ Preparer's name ⁴⁹⁸ Signature of grantor(s)/mortgagor(s)/trustee(s) ⁴⁹⁹ Mailing address of mortgagee ⁵⁰⁰ Name of surveyor, when applicable ⁵⁰¹	Acknowledged ⁵⁰²
<i>Generic Recording Requirements Unique to Assignment of Mortgage</i>	--	--	--	Description of real property – including permanent parcel number (if there is one), and the section/township associated with the property ⁵⁰³	--
Manufactured Home Affixation Affidavit ⁵⁰⁴	43	--	--	--	--
OH Mortgage (FNMA)	344	--	--	--	--
OH Mortgage FHA (FHA)	397	--	--	--	--
OH Mortgage Ohio Second	502	--	--	--	--
OH Assignment of Mortgage	1544	--	--	--	--
OH Assignment from MERS	4341	--	--	--	--

[Click here to return to Table of Contents](#)

Oklahoma Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Not larger than 8 ½" x 14" ⁵⁰⁵ Minimum Font Size: 10 pt.	All Pages: 1" top margin⁵⁰⁶; ½" other margins⁵⁰⁷	Legal description ⁵⁰⁸ Original or certified copy ⁵⁰⁹ Mailing address of grantee/mortgagee/assignee for return of instrument after recording ⁵¹⁰ Name(s) of grantor(s) and grantee(s) ⁵¹¹ Caption/title of instrument ⁵¹² Signature of grantor(s) ⁵¹³	None ⁵¹⁴
Manufactured Home Affixation Affidavit ⁵¹⁵	43	--	--	--	--
OK Mortgage FHA (FHA)	398	--	--	--	--
OK Mortgage Second	503	--	--	--	--
OK Assignment of Mortgage	1545	--	--	--	--
OK Mortgage (FNMA)	3392	--	--	--	--
OK Assignment from MERS	4342	--	--	--	--

[Click here to return to Table of Contents](#)

Oregon Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ⁵¹⁶ Minimum Font Size: 8 pt. ⁵¹⁷	1" margins	Name of transaction ⁵¹⁸ Name(s) of grantor(s) and grantee(s) ⁵¹⁹ Name & address for returning recorded instrument ⁵²⁰ True & actual consideration paid ⁵²¹ Address for tax statement delivery ⁵²² Caption/title ⁵²³ Original ⁵²⁴ signature of grantor(s) ⁵²⁵ Legal description ⁵²⁶	Acknowledged ⁵²⁷
<i>Generic Recording Requirements Unique to Assignment of Mortgage</i>	--	--	--	Name & address of assignee ⁵²⁸	--
Manufactured Home Affixation Affidavit	43	--	--	Form with description of real property ⁵²⁹	--
OR Deed of Trust FHA (FHA)	399	--	--	--	--
OR Deed of Trust (FNMA)	346	--	--	--	--
OR Deed of Trust Second	504	--	--	--	--
OR Assignment of Deed of Trust	1546	--	--	--	--
OR Assignment from MERS	4343	--	--	--	--

[Click here to return to Table of Contents](#)

Pennsylvania Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" Minimum Font Size: 10 pt.	1" margins	Name, address, and residence of owner/mortgagor/assignee ⁵³⁰	Acknowledged ⁵³¹
Manufactured Home Affixation Affidavit ⁵³²	43	--	--	--	--
PA Mortgage (FNMA)	347	--	--	--	--
PA Mortgage FHA (FHA)	400	--	--	--	--
PA Mortgage Second	505	--	--	--	--
PA Assignment of Mortgage	1585	--	--	--	--
PA Assignment from MERS	4344	--	--	--	--

[Click here to return to Table of Contents](#)

Rhode Island Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" Minimum Font Size: 10 pt.	1" margins	Names printed beneath or adjacent to all signatures ⁵³³ Name, residence, and address of grantee(s) ⁵³⁴ Name and residence of mortgagor(s) and mortgagee ⁵³⁵ Total dollar amount of actual sale ⁵³⁶ Signature of grantor(s) ⁵³⁷	Acknowledged ⁵³⁸
Manufactured Home Affixation Affidavit	43	--	--	--	--
RI Mortgage (FNMA)	348	--	--	--	--
RI Mortgage FHA (FHA)	401	--	--	--	--
RI Mortgage Second	506	--	--	--	--

Rhode Island Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
RI Assignment of Mortgage	1547	--	--	--	--
RI Assignment from MERS	4345	--	--	--	--

[Click here to return to Table of Contents](#)

South Carolina Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" Minimum Font Size: 10 pt.	1" margins	Signature of grantor(s)/mortgagor(s) ⁵³⁹	Two ⁵⁴⁰
Manufactured Home Affixation Affidavit	43	--	--	Form: Manufactured Home Affidavit for the Retirement of Title Certificate ⁵⁴¹ Copy of most recent instrument vesting title to manufactured home ⁵⁴²	Two & notarized ⁵⁴³
SC Mortgage (FNMA)	349	--	--	--	--
SC Mortgage FHA (FHA)	402	--	--	--	--
SC Mortgage Second	507	--	--	--	--
SC Assignment of Mortgage	1560	--	--	--	--
SC Assignment from MERS	4346	--	--	--	--

[Click here to return to Table of Contents](#)

South Dakota Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Between 8 ½" x 11" and 8 ½" x 14" ⁵⁴⁴ Minimum Font Size: 10 pt. ⁵⁴⁵	First Page: 3" top margin ⁵⁴⁶ ; 1" other margins Other Pages: 1" margins	Name & address of mortgagee ⁵⁴⁷ Signature of grantor(s) ⁵⁴⁸ Address of grantee(s) ⁵⁴⁹ Address of mortgagee ⁵⁵⁰ Title at top of first page ⁵⁵¹ Preparer information ⁵⁵² Names of grantor(s) & grantee(s) ⁵⁵³ Names of mortgagor(s) & mortgagee ⁵⁵⁴ Legal description ⁵⁵⁵ Amount of mortgage and when it is due ⁵⁵⁶	Acknowledged ⁵⁵⁷
<i>Generic Recording Requirements Unique to Assignment of Mortgage</i>				Name & address of assignee ⁵⁵⁸ Names of mortgagor(s) and mortgagee ⁵⁵⁹ Date of mortgage ⁵⁶⁰ Date, county, state, book, and page of record of the mortgage ⁵⁶¹ Description of premises as described in the mortgage ⁵⁶²	
Manufactured Home Affixation Affidavit ⁵⁶³	43	--	--	--	--
SD Mortgage (FNMA)	350	--	--	--	--
SD Mortgage FHA (FHA)	403	--	--	--	--

South Dakota Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
SD Mortgage Second	508	--	--	--	--
SD Assignment of Mortgage	1548	--	--	--	--
SD Assignment from MERS	4347	--	--	--	--

[Click here to return to Table of Contents](#)

Tennessee Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Not larger than 8 ½" x 14" ⁵⁶⁴ Minimum Font Size: 10 pt.	1" margins	Title describing type of instrument ⁵⁶⁵ Names of grantor(s) & grantee(s) ⁵⁶⁶ Date of execution ⁵⁶⁷ Name(s) of person(s) acknowledging signature(s) of grantor(s) ⁵⁶⁸ Land description ⁵⁶⁹ Recital of source of grantor's interest in property ⁵⁷⁰ Name & address of property owner ⁵⁷¹ Name & address of entity responsible for payment of real property taxes ⁵⁷² Name & address of preparer ⁵⁷³ Parcel Identification Number ⁵⁷⁴ Original signature of grantor(s) ⁵⁷⁵ "This instrument was prepared by (name)_____ (address)_____ " ⁵⁷⁶	Two ⁵⁷⁷

Tennessee Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements Unique to Deed of Trust</i>				Address of trustee ⁵⁷⁸	
Manufactured Home Affixation Affidavit ⁵⁷⁹	43	--	--	<p>Name(s) of legal owner(s) to manufactured home and real property⁵⁸⁰</p> <p>Year built, manufacturer's name, model name/number, serial number, length, and width of the manufactured home⁵⁸¹</p> <p>Address & legal description of real property⁵⁸²</p> <p>Statement that manufactured homes are to be taxed as an improvement to the real property⁵⁸³</p> <p>Statement regarding manufactured home's certificate of title/origin⁵⁸⁴</p> <p>Name and mailing addresses of any lienholders holding security interests in the manufactured home or whose liens have been noted upon any certificate of title covering the manufactured home⁵⁸⁵</p> <p>Statement pertaining to permits, foundation of manufactured home, and removal of wheels and axles⁵⁸⁶</p> <p>Statement of permanent connection to sewer system and other utilities⁵⁸⁷</p> <p>Name & address of preparer of instrument⁵⁸⁸</p>	Acknowledged/notarized ⁵⁸⁹
TN Deed of Trust (FNMA)	351	--	--	--	--
TN Deed of Trust FHA (FHA)	404	--	--	--	--
TN Deed of Trust Second	509	--	--	--	--

Tennessee Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
TN Assignment of Deed of Trust	1561	--	--	--	--
TN Assignment from MERS	4348	--	--	--	--

[Click here to return to Table of Contents](#)

Texas Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ⁵⁹⁰ Minimum Font Size: 8 pt. ⁵⁹¹	1" margins	Signature of grantor(s) ⁵⁹² Mailing address of each grantee ⁵⁹³ Confidentiality Rights Notice ⁵⁹⁴ Heading to the top of first page ⁵⁹⁵ Names printed underneath signatures ⁵⁹⁶	Two or notarized ⁵⁹⁷
Manufactured Home Affixation Affidavit	43	--	--	Certified copy of Statement of Ownership and Location ⁵⁹⁸	--
TX Deed of Trust (FNMA)	352	--	--	--	--
TX Deed of Trust FHA (FHA)	405	--	--	--	--
TX Deed of Trust Second	510	--	--	--	--
TX Assignment of Deed of Trust	1549	--	--	--	--
TX Home Equity 3185 Affidavit and Agreement	3442	--	--	--	--
TX Assignment from MERS	4349	--	--	--	--
TX Home Equity 3044.1 Deed of Trust	6178	--	--	--	--
TX Home Equity Second Deed of Trust	6179	--	--	--	--
TX Home Equity 3138 LIBOR 6 MO Rider	6180	--	--	--	--

Texas Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
TX Home Equity Plain Language Closed End 2nd Security Instrument	9421	--	--	--	--
TX Plain language 2nd security instrument purchase money closed end	9423	--	--	--	--

[Click here to return to Table of Contents](#)

Utah Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	8 ½" x 11" ⁵⁹⁹ Minimum font size: 7 lines of text per vertical inch ⁶⁰⁰	First Page: box in top-right corner 2 ½" height and 4 ½" width ⁶⁰¹ ; 1" side and bottom margins ⁶⁰² Other pages: 1" top margin ⁶⁰³ ; 1" side and bottom margins ⁶⁰⁴	Original document ⁶⁰⁵ Brief caption on first page ⁶⁰⁶ Legal description ⁶⁰⁷ Names of grantees and mailing address ⁶⁰⁸ Names printed beneath signatures ⁶⁰⁹ Original or certified copy ⁶¹⁰ Original Signatures ⁶¹¹	Acknowledged ⁶¹²
Manufactured Home Affixation Affidavit ⁶¹³	43	--	--	Affidavit with following information: vehicle identification number(s), ⁶¹⁴ legal description of real property, ⁶¹⁵ statement certified by county tax assessor regarding personal property tax, ⁶¹⁶ and description of security interests in manufactured home ⁶¹⁷ Receipt of surrender of ownership documents ⁶¹⁸	--

Utah Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
UT Deed of Trust (FNMA)	353	--	--	--	--
UT Deed of Trust FHA (FHA)	406	--	--	--	--
UT Deed of Trust Second	511	--	--	--	--
UT Assignment of Deed of Trust	1550	--	--	--	--
UT Assignment from MERS	4350	--	--	--	--

[Click here to return to Table of Contents](#)

Vermont Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" Minimum Font Size: 10 pt.	1" margins	Signature of grantor ⁶¹⁹	Acknowledged ⁶²⁰
Manufactured Home Affixation Affidavit	43	--	--	--	--
VT Mortgage (FNMA)	356	--	--	--	--
VT Mortgage FHA (FHA)	409	--	--	--	--
VT Mortgage Second	513	--	--	--	--
VT Assignment of Mortgage	1551	--	--	--	--
VT Assignment from MERS	4351	--	--	--	--

[Click here to return to Table of Contents](#)

Virginia Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Between 8 ½" x 11" and 8 ½" x 14" ⁶²¹ Minimum Font Size: 9 pt. if printed; if typed: elite (12 characters per inch) or pica (10 characters per inch) or larger ⁶²²	Margins: 1" left, top, and bottom margins ⁶²³ ; ½" right margins ⁶²⁴	Name(s) of grantor(s) and grantee(s) in first clause ⁶²⁵ Original signature ⁶²⁶ The surname of each individual, when it first appears in the writing, is underlined or written entirely in capital letters ⁶²⁷ Page Numbers on every page ⁶²⁸ Drafter of instrument stated on first page ⁶²⁹ State title insurance underwriter ⁶³⁰ Statement that deed was prepared by property owner or attorney licensed in Virginia ⁶³¹	Acknowledged, or two witnesses ⁶³²
<i>Generic Recording Requirements for Deed of Trust</i>	--	--	--	Full address of trustee ⁶³³ Name of grantor(s) and trustee(s) stated in first clause ⁶³⁴	--
Manufactured Home Affixation Affidavit	43	--	--	--	--
VA Deed of Trust (FNMA)	354	--	--	--	--
VA Deed of Trust FHA (FHA)	407	--	--	--	--
VA Deed of Trust Second	512	--	--	--	--
VA Assignment of Deed of Trust	1552	--	--	--	--
VA Assignment from MERS	4352	--	--	--	--

[Click here to return to Table of Contents](#)

Washington Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ⁶³⁵ Minimum Font Size: 8 pt. ⁶³⁶	First Page: 3" top margin ⁶³⁷ ; 1" bottom and side margins ⁶³⁸ Other Pages: 1" margins ⁶³⁹	Return-to Name & address ⁶⁴⁰ Title(s) of instrument ⁶⁴¹ Names of grantor(s) and grantee(s) ⁶⁴² Abbreviated legal description ⁶⁴³ Assessor's property tax parcel or account number ⁶⁴⁴	Acknowledged ⁶⁴⁵
<i>Generic Recording Requirements for Assignment of Mortgage</i>	--	--	--	Reference number(s) of documents ⁶⁴⁶	--
Manufactured Home Affixation Affidavit	43	--	--	Form : Manufactured Home Application Form ⁶⁴⁷	--
WA Deed of Trust (FNMA)	357	--	--	--	--
WA Deed of Trust FHA (FHA)	410	--	--	--	--
WA Deed of Trust Second	514	--	--	--	--
WA Assignment of Deed of Trust	1553	--	--	--	--
WA Assignment from MERS	4353	--	--	--	--

[Click here to return to Table of Contents](#)

West Virginia Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
<i>Generic Recording Requirements</i>	--	Not larger than 8 ½" x 14" ⁶⁴⁸ Minimum Font Size: 10 pt.	1" margins	Name & residence of grantee ⁶⁴⁹ Name of preparer ⁶⁵⁰ Names of parties ⁶⁵¹ Land description ⁶⁵² Signature of grantor(s) ⁶⁵³	Acknowledged, or two witnesses ⁶⁵⁴
Manufactured Home Affixation Affidavit	43	--	--	Copy of cancellation certificate ⁶⁵⁵	--
WV Deed of Trust (FNMA)	359	--	--	--	--
WV Deed of Trust FHA (FHA)	412	--	--	--	--
WV Deed of Trust Second	516	--	--	--	--
WV Assignment of Deed of Trust	1554	--	--	--	--
WV Assignment from MERS	4354	--	--	--	--

[Click here to return to Table of Contents](#)

Wisconsin Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Between 8 ½" x 11" and 8 ½" x 14" ⁶⁵⁶ Minimum Font Size: 8 pt.	First Page: ½" top margin ⁶⁵⁷ ; ¼" bottom & side margins ⁶⁵⁸ Other pages: ½" top margin ⁶⁵⁹ ; ¼" bottom & side margins ⁶⁶⁰	Names of grantor(s) & grantee(s) ⁶⁶¹ Names of witnesses & notary ⁶⁶² Caption ⁶⁶³ Space for the Unique Document Number ⁶⁶⁴ Space for Recording Information ⁶⁶⁵ Area for the return address ⁶⁶⁶ Space for the Parcel ID Number ⁶⁶⁷ Preparer's Information ⁶⁶⁸ Legal description ⁶⁶⁹ Signature(s) of grantor(s) ⁶⁷⁰	Acknowledged ⁶⁷¹
Manufactured Home Affixation Affidavit	43	--	--	--	--
WI Mortgage (FNMA)	358	--	--	--	--
WI Mortgage FHA (FHA)	411	--	--	--	--
WI Mortgage Second	515	--	--	--	--
WI Assignment of Mortgage	1555	--	--	--	--
WI Assignment from MERS	4355	--	--	--	--

[Click here to return to Table of Contents](#)

Wyoming Document (Agency)	Cx Number	Document & Font Size	Margins	Content Required for Recordation	Witnesses Required
Generic Recording Requirements	--	Not larger than 8 ½" x 14" Minimum Font Size: 10 pt.	1" margins	Signature(s) of grantor(s) ⁶⁷² Address of grantee, mortgagee, or assignee ⁶⁷³ Original Signatures or certified copy ⁶⁷⁴ Description of property ⁶⁷⁵	Acknowledged ⁶⁷⁶
Manufactured Home Affixation Affidavit ⁶⁷⁷	43	--	--	--	--
WY Mortgage (FNMA)	360	--	--	--	--
WY Mortgage FHA (FHA)	413	--	--	--	--
WY Mortgage Second	517	--	--	--	--
WY Assignment of Mortgage	1556	--	--	--	--
WY Assignment from MERS	4356	--	--	--	--

[Click here to return to Table of Contents](#)

FHA Riders Document	Cx Number	Agency Specific Recording Requirements
Rider Rehabilitation	44	--
Rider Section 248 Loan	45	--
Borrowers Contract Hotel and Transient	48	--
FHA Rider Condo	49	--
FHA Rider PUD	50	--
FHA ARM Rider – Treasury	901	--
FHA Nonowner Occupancy Rider	4528	--
Borrowers Contract Hotel and Transient – 1-4 Family and Investment	5014	--
FHA 1-4 Family Rider	11509	--
FHA ARM Rider - LIBOR	13046	--

[Click here to return to Table of Contents](#)

FNMA Fixed Rate Riders		
Document	Cx Number	Agency Specific Recording Requirements
3150.53 Puerto Rice PUD Rider	11685	--
3170.53 Puerto Rice 1-4 Family Rider	11686	--
3890.53 Puerto Rico Second Home Rider	11687	--
FNMA Construction Loan Rider Amending Note	22652	--
FNMA Construction Loan Rider to Security Instrument	22653	--
FNMA Construction Loan Investor Rider to Security Instrument	22654	--

[Click here to return to Table of Contents](#)

FNMA Adjustable-Rate Riders		
Document	Cx Number	Agency Specific Recording Requirements
3124 Rider ARM 6m 1/1 Conversion Option 2-10-1-5 COFI	272	--
3133 Rider ARM 6m Conversion Option 2-10 6m CD Index	273	--
3139 Rider ARM 6m Conversion Option 2-10 6m WSJ LIBOR	275	--
3111/3108 Rider ARM 1/1 3/1 1 Year Treasury (FNMA/FHLMC)	731	--
3113 Rider ARM 1/1 3/1 Conversion Option 3-4-5 1-2-3 1 Yr. Treasury	733	--
3114 Rider ARM 3/3 3 Yr. Treasury (FNMA/FHLMC)	734	--
3115 Rider ARM 3/3 Conversion Option 1-2-3 Yr. Treasury (FNMA/FHLMC)	735	--
3118 Rider ARM 1/1 Conversion Option 1-5 57/861 1 Yr. Treasury	736	--
3120 Rider ARM 6m 1/1 COFI (FNMA/FHLMC)	737	--
3122 Rider ARM 1/1 Conversion Option 1-5 1 Yr. WSJ LIBOR	738	--
F3131 Rider ARM 5/5 5 Yr. Treasury (FNMA/FHLMC)	741	--
3138 Rider ARM 6m WSJ LIBOR	745	--
3176 Rider 10 Yr. Treasury ARM	749	--
3182 Rider ARM 1 Yr. Treasury	754/9387	--
3183 Rider ARM 5/1/7/1 10/1 Conversion Option 1-2-3 1 Yr. Treasury	755	--
3184 Rider ARM 1 m LIBOR	756	--
3186 Rider ARM 3/1 Conversion Option 1-2-3 1 Yr. WSJ LIBOR	757	--
3187 Rider ARM 5/1 7/1 10/1 1 Yr. WSJ LIBOR	758	--
3188 Rider ARM 5/1 7/1 10/1 Conversion Option 1-2-3 1 Yr. WSJ LIBOR	759	--
3189 Rider ARM 3/1, 1 Yr. WSJ LIBOR	760	--
3187 WSJ 1yr. LIBOR Fixed/ARM Rider	3259	--
TX Home Equity 3187.44 LIBOR Fixed/ARM Rider	6181	--

FNMA Adjustable-Rate Riders		
Document	Cx Number	Agency Specific Recording Requirements
TX Home Equity 3188.44 Conv. Fixed/Adj. Rate Rider - WSJ 1 Yr. LIBOR	6543	--
3111/3108 Rider ARM 1/1 3/1 1 Yr. Treasury (FNMA/FHLMC)	7695	--
TX Home Equity 3183.44 Fixed/Adj. 1 Year Treasury Convertible Rider	7861	--
TX Home Equity 3182.44 Fixed/Adj. 1 Year Treasury Rider	7862	--
TX Home Equity 3176.44 Fixed/Adj. 10 Year Treasury Rider	7863	--
3154 1 Year Treasury 10 Yr. Interest Only Rider	9031	--
3155 1 Year LIBOR 10 Yr. Interest Only Rider	9032	--
3108.53/3111.53 Puerto Rico Adjustable-Rate Rider	13103	--

[Click here to return to Table of Contents](#)

FNMA Interest Only Riders		
Document	Cx Number	Agency Specific Recording Requirements
3152 1 Year Treasury 10 Yr. Interest Only Rider	9029	--
3153 1 Year LIBOR 10 Yr. Interest Only Rider	9030	--
3154 1 Year Treasury 10 Yr. Interest Only Rider	9031	--
3155 1 Year LIBOR 10 Yr. Interest Only Rider	9032	--

[Click here to return to Table of Contents](#)

FHLMC Fixed Rate Riders		
Document	Cx Number	Agency Specific Recording Requirements
F3190 Rider Balloon	253	--
F3191 Rider Balloon	762	--

[Click here to return to Table of Contents](#)

FHLMC Adjustable-Rate Riders		
Document	Cx Number	Agency Specific Recording Requirements
5120 6 Month LIBOR ARM Rider	3434	--
5131 1 Yr. LIBOR ARM Rider	3441	--
5111 Freddie Mac Rider 1 YR Treasury ALL (CONV)	4152	--
5110 Freddie Mac Rider 1 YR Treasury AIP	4153	--
5130 Freddie Mac Rider 1 YR LIBOR ALL	4154	--
5121 Freddie Mac Rider 6 MO LIBOR ALL (CONV)	4155	--
5132 Freddie Mac Rider 1 YR LIBOR ALL (CONV)	4156	--

FHLMC Adjustable-Rate Riders		
Document	Cx Number	Agency Specific Recording Requirements
5133 Freddie Mac Rider 1 YR LIBOR ALL (CONV)	4157	--
5134 Freddie Mac Rider 1 YR LIBOR AIP (CONV)	4158	--
5113 Freddie Mac Rider 1 YR Treasury AIP (CONV)	4159	--
5112 Freddie Mac Rider 1 YR Treasury ALL (CONV)	4160	--
3140.53 Puerto Rico Condominium Rider	11684	--
3150.53 Puerto Rico PUD Rider	11685	--
3108.53/3111.53 Puerto Rico Adjustable-Rate Rider	11688	--

[Click here to return to Table of Contents](#)

FHLMC Interest Only Riders		
Document	Cx Number	Agency Specific Recording Requirements
5106 1 Year Treasury Interest Only Rider ALL	7649	--
5107 1 Year Treasury Interest Only Rider AIP	7650	--
5136 1 Year LIBOR Interest Only Rider ALL	7651	--
5137 1 Year LIBOR Interest Only Rider - AIP	7652	--

[Click here to return to Table of Contents](#)

VA Riders		
Document	Cx Number	Agency Specific Recording Requirements
VA Rider Assumption Policy	53	--
3108 - 1 YR Treasury Rider - Modified for VA	3149	--

[Click here to return to Table of Contents](#)

Miscellaneous Riders		
Document (Agency)	Cx Number	Agency Specific Recording Requirements
Prepayment Rider	30	--
3170 Rider 1-4 Family (FNMA/FHLMC)	32	--
3140 Rider Condo (FNMA/FHLMC)	33	--
3150 Rider PUD (FNMA/FHLMC)	34	--
3890 Rider Second Home (FNMA/FHLMC)	35	--
Manufactured Home Affixation Affidavit	43	--
3177 Biweekly Payment Rider (FNMA)	750	--

Miscellaneous Riders Document (Agency)	Cx Number	Agency Specific Recording Requirements
3178 Biweekly Payment Rider Without Conversion (FNMA)	751	--
3180 Rider Balloon (FNMA/FHLMC)	752	--
Balloon Rider - Multistate	1210	--
Timely Payment Rewards Rider (FNMA)	1479	--
Inter Vivos Revocable Trust Rider	1482	--
3170 1-4 Family Rider – MI (FNMA/FHLMC)	1582	--
Second Home Rider	1878	--
Closed end second condominium rider (FNMA/FHLMC)	2482	--
Closed end second PUD rider (FNMA/FHLMC)	2483	--
Inter Vivos Revocable Trust Acknowledgement	3142	--
1-4 family rider - seconds	3730	--
Loan Security Agreement - COOP	4987	--
TX Home Equity 3140.44 Condominium Rider (FNMA)	6174	--
TX Home Equity 3150.44 PUD Rider (FNMA)	6175	--
Manufactured Home Rider	6806	--
Limited Power of Attorney - Manufactured Home	6874	--
Enhanced Prepayment Penalty Rider	12388	--

[Click here to return to Table of Contents](#)

¹ ALA. CODE §§ [35-4-110](#) (requiring name and address of preparer) & [35-4-113](#) (stating “This instrument was prepared by (Name) (Address)” satisfies § [35-4-110](#)) (2013).

² ALA. CODE § [35-4-20](#) (2013).

³ ALA. CODE §§ [35-4-20](#) & [35-4-23](#) (2013).

⁴ ALA. CODE § [32-20-20\(b\)\(3\)](#) (2013).

⁵ ALA. CODE § [32-20-20\(b\)\(3\)](#) (2013).

⁶ ALA. CODE § [32-20-20\(b\)\(3\)](#) (2013).

⁷ ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(10\)](#) (2013). Documents which contain a two-hole punch at the top of any page will be subject to the \$50 nonstandard document recording fee. See <http://dnr.alaska.gov/ssd/recoff/preparingDocs.cfm>.

⁸ ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(3\)\(A\)\(iii\)](#) (2013).

⁹ ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(3\)\(A\)](#) (2013). If a document cannot meet these margin requirements then a \$50 nonstandard recording fee can be paid, in addition to the normal recording fees, for such document. ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(b\)](#) (2013).

¹⁰ ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(3\)\(A\)](#) (2013). If a document cannot meet these margin requirements then a \$50 nonstandard recording fee can be paid, in addition to the normal recording fees, for such document. ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(b\)](#) (2013).

¹¹ ALASKA STAT. § [40.17.030\(a\)\(1\)](#) (2013) and ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(11\)](#) (2013).

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- ¹² ALASKA STAT. § [40.17.030\(a\)\(4\)](#) (2013) and ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(5\)](#) (2013).
- ¹³ ALASKA STAT. § [40.17.030\(a\)\(7\)](#) (2013). To be considered a complete mailing address the zip code MUST be included. See <http://dnr.alaska.gov/ssd/recoff/preparingDocs.cfm>.
- ¹⁴ ALASKA STAT. § [40.17.030\(a\)\(8\)](#) (2013). This requirement only applies to deeds.
- ¹⁵ ALASKA STAT. § [40.17.030\(a\)\(5\)](#) (2013) and ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(8\)](#) (2013). This means documenting the parties and a legal description (if applicable) in the document. When a legal description is required the following standard is laid out, “for a document on which a legal description is present, that description is complete enough that a particular parcel can be geographically located and identified; a legal description is sufficient for purposes of recording if it contains, at a minimum, a section, township, range, and meridian designation of the parcel or, in the case of subdivided property, the (A) lot and block of the parcel; and (B) subdivision name or plat number of the parcel.” ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(7\)](#) (2013).
- ¹⁶ The recording district in which it is to be recorded. ALASKA STAT. § [40.17.030\(a\)\(9\)](#) (2013); ALASKA ADMIN. CODE tit. 11, § [06.040\(a\)\(12\)](#) (2013).
- ¹⁷ This is required only for the following types of documents: “a conveyance, power of attorney, contract for the sale or purchase of real property, or option for the purchase of real property, the document” ALASKA STAT. § [40.17.110\(b\)](#) (2013).
- ¹⁸ ALASKA STAT. § [34.85.060\(1\)](#) (2013).
- ¹⁹ ALASKA STAT. § [34.85.060\(2\)](#) (2013).
- ²⁰ ALASKA STAT. § [34.85.060\(3\)](#) (2013). The specific requirements of this statement vary based on whether the person executing the affidavit is the owner of the real property. Please consult cited statute for further guidance.
- ²¹ ALASKA STAT. § [34.85.060\(5\)](#) (2013).
- ²² ALASKA STAT. § [34.85.060\(6\)](#) (2013).
- ²³ ALASKA STAT. § [34.85.060\(7\)](#) (2013). This is a defined term, see ALASKA STAT. § [34.85.070](#) for definition of this term (requirements of the owner’s statement).
- ²⁴ ALASKA STAT. § [34.85.060\(8\)](#) (2013). See *Id.* at (9) for further requirements if manufactured home is covered by a lien/encumbrance.
- ²⁵ ALASKA STAT. § [34.85.060\(10\)](#) (2013). “[I]f the manufactured home is not covered by a manufacturer's certificate of origin or a certificate of title, a statement by the owner of the manufactured home that the manufactured home is not covered by a manufacturer's certificate of origin or a certificate of title and that the owner of the manufactured home will apply to the department under [ALASKA STAT. §] 28.10.264.” *Id.*
- ²⁶ ALASKA STAT. § [34.85.060\(11\)](#) (2013).
- ²⁷ ALASKA STAT. § [34.85.060\(12\)](#) (2013).
- ²⁸ ARIZ. REV. STAT. ANN. § [11-480\(A\)\(4\)](#) (2013). This requirement applies to instruments dated and executed on or after January 1, 1991. *Id.*
- ²⁹ ARIZ. REV. STAT. ANN. § [11-480\(A\)\(4\)](#) (2013). This requirement applies to instruments dated and executed on or after January 1, 1991. *Id.*
- ³⁰ ARIZ. REV. STAT. ANN. § [11-480\(C\)](#) (2013). “If the first page of the instrument does not comply with the top margin requirements, a separate sheet that meets the requirements and that reflects the title of the document as required by subsection A, paragraph 1 shall be attached to the front of the document by the party requesting recording.” *Id.*
- ³¹ ARIZ. REV. STAT. ANN. § [11-480\(B\)](#) (2013). This requirement applies to instruments dated and executed on or after January 1, 1991. *Id.* The statute also addresses failure to meet this margin requirement: “Any markings, entries or text which are within the one-half inch margin shall be deemed not to impart the notice otherwise imparted by recordation unless such markings, entries or text appear in the reproduction produced under the direction and control of the county recorder. Failure to meet the one-half inch margin requirement of this subsection may affect notice imparted by the document but shall not constitute grounds for rejection for recordation pursuant to subsection A.” *Id.*
- ³² ARIZ. REV. STAT. ANN. § [11-480\(B\)](#) (2013). This requirement applies to instruments dated and executed on or after January 1, 1991. *Id.* The statute also addresses failure to meet this margin requirement: “Any markings, entries or text which are within the one-half inch margin shall be deemed not to impart the notice otherwise imparted by recordation unless such markings, entries or text appear in the reproduction produced under the direction and control of the county recorder. Failure to meet the one-half inch margin requirement of this subsection may affect notice imparted by the document but shall not constitute grounds for rejection for recordation pursuant to subsection A.” *Id.*
- ³³ ARIZ. REV. STAT. ANN. § [11-480\(A\)\(1\)](#) (2013).
- ³⁴ “Each instrument shall have original signatures except when otherwise provided by law.” ARIZ. REV. STAT. ANN. § [11-480\(A\)\(3\)](#) (2013).

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- ³⁵ ARIZ. REV. STAT. ANN. § [11-1133\(A\)](#) (2013) requires that, “[e]ach deed evidencing a transfer of title and any contract relating to the sale of real property shall have appended at the time of recording an affidavit of the seller and the buyer to the transaction, or the agent of either the seller or buyer, or both, in a form approved by the department of revenue.”
- ³⁶ ARIZ. REV. STAT. ANN. § [11-1133\(B\)](#) (2013) states, “The county recorder shall refuse to record any deed and any contract relating to the sale of real property if a complete affidavit of legal value is not appended unless the instrument bears a notation indicating an exemption pursuant to § 11-1134.” The specific exemption being claimed under ARIZ. REV. STAT. ANN. § [11-1134](#) (2013) must be noted in the document. ARIZ. REV. STAT. ANN. § [11-1134\(C\)](#) (2013). See ARIZ. REV. STAT. ANN. § [11-1134](#) for the extensive list of instruments excluded from having to use the Affidavit of Property Value when an exemption is correctly noted in the instrument.
- ³⁷ “Every deed or conveyance of real property must be signed by the grantor and must be duly acknowledged before some officer authorized to take acknowledgments.” ARIZ. REV. STAT. ANN. § [33-401\(B\)](#) (2013).
- ³⁸ “Every deed or conveyance of real property must be signed by the grantor and must be duly acknowledged before some officer authorized to take acknowledgments.” ARIZ. REV. STAT. ANN. § [33-401\(B\)](#) (2013).
- ³⁹ ARIZ. REV. STAT. ANN. § [33-404](#) (2013).
- ⁴⁰ For requirements for an affixation affidavit in which the owner of the mobile home does **not** the property upon which the mobile home is located please consult ARIZ. REV. STAT. ANN. § [35-1501](#) (2013).
- ⁴¹ ARIZ. REV. STAT. ANN. § [45-15203\(B\)\(1\)](#) (2013).
- ⁴² ARIZ. REV. STAT. ANN. § [45-15203\(B\)\(2\)](#) (2013).
- ⁴³ ARIZ. REV. STAT. ANN. § [45-15203\(B\)\(3\)](#) (2013). “A statement that the mobile home has not previously been assessed and taxed in this state as personal property or the name and address of the person to whom the last tax statement for the mobile home was sent and the location of the mobile home when it was last taxed.” *Id.*
- ⁴⁴ ARIZ. REV. STAT. ANN. § [45-15203\(B\)\(4\)](#) (2013).
- ⁴⁵ ARIZ. REV. STAT. ANN. § [45-15203\(B\)\(5\)](#) (2013).
- ⁴⁶ These recording requirements may be waived by the county recorder. “The county recorder shall have the discretion to waive the requirements of subdivision (b)(1) of this section for: (i) Good cause; and (ii) Any document that complies with the Uniform Real Property Electronic Recording Act, § 14-2-301 et seq.” ARK. CODE ANN. § [14-15-402\(b\)\(2\)\(A\)](#) (West 2013).
- ⁴⁷ ARK. CODE ANN. § [14-15-402\(b\)\(1\)\(A\)](#) (West 2013).
- ⁴⁸ ARK. CODE ANN. § [14-15-402\(b\)\(1\)\(B\)](#) (West 2013).
- ⁴⁹ ARK. CODE ANN. § [14-15-402\(b\)\(1\)\(C\)](#) (West 2013).
- ⁵⁰ ARK. CODE ANN. § [14-15-402\(b\)\(1\)\(B\)](#) (West 2013).
- ⁵¹ ARK. CODE ANN. § [14-15-402\(b\)\(1\)\(B\)](#) (West 2013).
- ⁵² ARK. CODE ANN. § [14-15-402\(b\)\(1\)\(B\)](#) (West 2013).
- ⁵³ ARK. CODE ANN. § [14-15-403\(a\)\(1\)-\(2\)](#) (West 2013): “(1) The name and address of the person who, and the governmental agency, if any, which, prepared the instrument appears on the face of the first page thereof; and (2) The name is either printed, typewritten, stamped, or signed in a legible manner.” “An instrument will be in compliance with this section if it contains a statement in the following form: “This instrument was prepared by ,” (name) (address).” *Id.* At [14-15-403\(b\)](#).
- ⁵⁴ ARK. CODE ANN. § [14-15-402\(b\)\(1\)\(D\)\(i\)](#) (West 2013).
- ⁵⁵ ARK. CODE ANN. § [14-15-402\(b\)\(1\)\(D\)\(ii\)](#) (West 2013).
- ⁵⁶ ARK. CODE ANN. § [18-12-104](#) (West 2013). If they do not sign on the date of execution, the date they sign must be included with their signatures.
- ⁵⁷ ARK. CODE ANN. § [14-15-402\(b\)\(E\)](#) (West 2013). “Be acknowledged or otherwise executed as permitted by § 16-47-107 or § 18-12-208.”
- ⁵⁸ ARK. CODE ANN. § [27-14-1603\(B\)\(i\)](#) (West 2013).
- ⁵⁹ ARK. CODE ANN. § [27-14-1603\(B\)\(ii\)](#) (West 2013).

⁶⁰ ARK. CODE ANN. § [27-14-1603\(B\)\(iii\)](#) (West 2013).

⁶¹ ARK. CODE ANN. § [27-14-1603\(B\)\(iii\)](#) (West 2013).

⁶² ARK. CODE ANN. § [27-14-1603\(B\)\(iv\)](#) (West 2013). Please consult cited statute as exact contents of statement are dependent on whether there are existing security interests or liens, or whether there previously existed such.

⁶³ CAL. GOV'T CODE § [27361.5](#) (West 2013). However it appears that there is an extra charge when the page exceeds 8 ½" by 11". See CAL. GOV'T CODE § [27361](#) (West 2013).

⁶⁴ This is because of the extra charge, per sheet, for a document that is 8 ½" x 14". See CAL. GOV'T CODE § [27361](#) & [27361.5](#) (West 2013).

⁶⁵ CAL. GOV'T CODE § [27361](#) (West 2013). Alternative font sizes are permissible but subject to a recording fee. *Id.*

⁶⁶ CAL. GOV'T CODE § [27361.6](#) (West 2013). The left-hand 3 ½" of this top margin "shall be used by the public to show the name of the person requesting recording and the name and address to which the document is to be returned following recording." *Id.*

⁶⁷ CAL. GOV'T CODE § [27361.6](#) (West 2013).

⁶⁸ CAL. GOV'T CODE § [27361.6](#) (West 2013).

⁶⁹ CAL. GOV'T CODE § [27324](#) (West 2013). "The recorder shall be required to index only that title or titles captioned on the first page of a document immediately below the space reserved for the recorder. Additional titles may be identified and indexed at the discretion of the recorder." *Id.*

⁷⁰ CAL. GOV'T CODE § [27361.6](#) (West 2013).

⁷¹ CAL. GOV'T CODE § [27361.6](#) (West 2013).

⁷² CAL. GOV'T CODE § [27321.5\(a\)](#) (West 2013). "Every deed or instrument executed to convey fee title to real property shall have noted across the bottom of the first page thereof the name and address to which future tax statements may be mailed."

⁷³ CAL. GOV'T CODE § [27321.5\(b\)](#) (West 2013). "Every deed of trust or mortgage with power of sale upon real property, shall specify the address of the trustor or mortgagor, or if more than one, the address of any one of them, and shall contain a request by the trustor or mortgagor that a copy of any notice of default and a copy of any notice of sale thereunder shall be mailed to one trustor or mortgagor designated for the purpose of receiving such notice at the address so specified."

⁷⁴ CAL. GOV'T CODE § [27201](#) (West 2013).

⁷⁵ CAL. GOV'T CODE § [27280.5](#) (West 2013).

⁷⁶ CAL. GOV'T CODE § [27288.1\(a\)](#) (West 2013).

⁷⁷ CAL. GOV'T CODE § [27287](#) (West 2013). Excluded from this requirement are "a trustee's deed resulting from a decree of foreclosure, or a nonjudicial foreclosure pursuant to Section 2924 of the Civil Code, or to a deed of reconveyance." *Id.*

⁷⁸ The real property owner and/or manufactured home owner is not required by statute to record an affixation affidavit. California law provides for a certificate of occupancy to be issued to the owner upon affixation, and at the same time for the 'enforcement agency' to record affixation with the recorder. The Department of Housing and Community development "shall record with the county recorder of the county where the real property is situated, that the manufactured home, mobilehome, or commercial modular has been installed upon, a document naming the owner of the real property, describing the real property with certainty, and stating that a manufactured home, mobilehome, or commercial modular has been affixed to that real property by installation on a foundation system pursuant to this subdivision." CAL. HEALTH & SAFETY CODE § [18551\(a\)\(2\)\(A\)](#) (West 2013).

⁷⁹ COLO. REV. STAT. ANN. § [30-10-406](#) (West 2013). The statute reads, "All documents received for recording or filing in the clerk and recorder's office, except a verification of application form as defined in [section 38-29-102\(13\), C.R.S.](#), shall contain a top margin of at least one inch and a left, right, and bottom margin of at least one-half of an inch. The clerk and recorder may refuse to record or file any document that does not conform to the requirements of this paragraph (a)." *Id.* However, check with the local recording office as some county recorders are listing this statute as requiring 1 inch top *and bottom* margins. For example, see the Costillo County, Weld County, & Alamosa County Recording Document Websites available, respectively, at <http://www.colorado.gov/cs/Satellite/CNTY-Costilla/CBON/1251595464786>, <http://www.co.weld.co.us/Departments/ClerkRecorder/RecordingDocuments/RecordingRequirements.html>, http://www.alamosacounty.org/index.php?option=com_content&view=article&id=33&Itemid=56.

⁸⁰ COLO. REV. STAT. ANN. § [30-10-406](#) (West 2013). The statute reads, “All documents received for recording or filing in the clerk and recorder's office, except a verification of application form as defined in section 38-29-102(13), C.R.S., shall contain a top margin of at least one inch and a left, right, and bottom margin of at least one-half of an inch. The clerk and recorder may refuse to record or file any document that does not conform to the requirements of this paragraph (a).” *Id.* However, check with the local recording office as some county recorders are listing this statute as requiring 1 inch top **and bottom** margins. For example see Costilla County, Weld County, & Alamosa County Recording Document Websites, available, respectively, at <http://www.colorado.gov/cs/Satellite/CNTY-Costilla/CBON/1251595464786>, <http://www.co.weld.co.us/Departments/ClerkRecorder/RecordingDocuments/RecordingRequirements.html>, http://www.alamosacounty.org/index.php?option=com_content&view=article&id=33&Itemid=56.

⁸¹ COLO. REV. STAT. ANN. § [38-35-106.5](#) (West 2013). “Except as otherwise provided in this article, any deed, power of attorney, agreement, or other instrument in writing executed and recorded on or after July 1, 1992, **which contains a newly created legal description of real property** shall include the name and address of the person who created such legal description.” *Id.* (emphasis added).

⁸² COLO. REV. STAT. ANN. § [38-35-109\(2\)](#) (West 2013). “All deeds dated after January 1, 1977, and recorded with the county clerk and recorder pursuant to subsection (1) of this section shall include a notation of the legal address of the grantee of the instrument, including road or street address if applicable.” *Id.*

⁸³ COLO. REV. STAT. ANN. § [38-35-122\(1\)\(a\)](#) (West 2013). “All documents of title relating to real property, including instruments creating a lien on real property, except mechanics' liens and judgment liens, shall include as an aid to identification, immediately preceding or following the legal description of the property, the street address or comparable identifying numbers, if such address or numbers are displayed on the property or any building thereon.” *Id.*

⁸⁴ COLO. REV. STAT. ANN. § [38-35-123\(1\)](#) (West 2013). “Any instrument *which creates a lien on real property*, except mechanics' liens, when recorded in the office of the county clerk and recorder of the county where such real property is situated shall include on its face the current mailing address of the lienor and lienee when such instrument is recorded. In the case of judgment liens, such address shall be placed on the document by the lienor.” *Id.* (emphasis added).

⁸⁵ COLO. REV. STAT. ANN. § [38-35-106](#) (West 2013). See also COLO. REV. STAT. ANN. § [38-35-101](#) (West 2013).

⁸⁶ COLO. REV. STAT. ANN. § [38-29-208\(1\)\(a\)](#) (West 2013).

⁸⁷ COLO. REV. STAT. ANN. § [38-29-208\(1\)\(b\)](#) (West 2013). Not required when manufactured home located on property subject to long-term lease. *Id.* at (2).

⁸⁸ COLO. REV. STAT. ANN. § [38-29-208\(1\)\(c\)](#) (West 2013). Not required when manufactured home located on property subject to long-term lease. *Id.* at (2).

⁸⁹ COLO. REV. STAT. ANN. § [38-29-208\(1\)\(d\)](#) (West 2013).

⁹⁰ COLO. REV. STAT. ANN. § [38-29-208\(1\)\(e\)](#) (West 2013).

⁹¹ COLO. REV. STAT. ANN. § [38-29-208\(2\)\(a\)](#) (West 2013). Only required when manufactured home is located on land subject to a long-term lease.

⁹² COLO. REV. STAT. ANN. § [38-29-208\(2\)\(b\)](#) (West 2013). Only required when manufactured home is located on land subject to a long-term lease.

⁹³ CONN. GEN. STAT. ANN. § [7-34a\(a\)\(1\)](#) (West 2013).

⁹⁴ CONN. GEN. STAT. ANN. § [7-24\(f\)](#) (West 2013).

⁹⁵ CONN. GEN. STAT. ANN. § [7-24\(f\)](#) (West 2013). “Each such instrument that is to be recorded in the land records shall have a return address and addressee appearing at the top of the front side of the first page of the instrument.” *Id.*

⁹⁶ CONN. GEN. STAT. ANN. § [47-36b](#) (West 2013).

⁹⁷ CONN. GEN. STAT. ANN. § [7-34a\(a\)\(1\)](#) (West 2013). “Any person who offers any written document for recording in the office of any town clerk, which document fails to have legibly typed, printed or stamped directly beneath the signatures the names of the persons who executed such document, the names of any witnesses thereto and the name of the officer before whom the same was acknowledged, shall pay one dollar in addition to the regular recording fee.” *Id.*

⁹⁸ CONN. GEN. STAT. ANN. § [7-34a\(a\)\(1\)](#) (West 2013). Mortgage deeds are excluded from this requirement. “Town clerks shall receive, for recording any deed, except a mortgage deed, conveying title to real estate, which deed does not contain the current mailing address of the grantee, five dollars in addition to the regular recording fee.” *Id.*

⁹⁹ CONN. GEN. STAT. ANN. § [47-5\(a\)](#) (West 2013).

¹⁰⁰ CONN. GEN. STAT. ANN. § [36a-498a\(d\)](#) (West 2013). “Any mortgage deed to secure a secondary mortgage loan that is recorded in the land records of any town shall contain the word “Mortgage” in the heading, either in capital letters or underscored and shall contain the principal amount of the loan.” *Id.*

¹⁰¹ See CONN. GEN. STAT. ANN. § [49-4b](#) (West 2013). The requirements include the heading “Open-End Mortgage”, the name and address of the person primarily liable for the loan, that the loan agreement permits advancements under a revolving loan agreement, the full amount of the loan authorized is stated, as well as the maximum term of the loan. Additionally, the secondary liability of the mortgagor must be stated including the full amount of the obligation if it’s different from the full amount of the loan authorized, and the date on which the secondary liability of the mortgage will terminate.

¹⁰² CONN. GEN. STAT. ANN. § [47-5\(a\)](#) (West 2013).

¹⁰³ The format and size of instruments in Delaware are set by the county recorder. Because there are only three counties in Delaware their specifications for document, font, and margin sizing have been included in this matrix. See DEL. CODE ANN. tit. 9, § [9605\(g\)](#) (West 2013).

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¹⁰⁵ <http://co.kent.de.us/recorder-of-deeds-office/standards-for-recording.aspx>.

¹⁰⁶ <http://co.kent.de.us/recorder-of-deeds-office/standards-for-recording.aspx>.

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¹⁰⁸ <http://www2.nccde.org/deeds/documents/DeedsDocuments/Recording%20Specs.pdf>.

¹⁰⁹ <http://www2.nccde.org/deeds/documents/DeedsDocuments/Recording%20Specs.pdf>.

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¹¹¹ <https://www.sussexcountyde.gov/dept/rod/>.

¹¹² <https://www.sussexcountyde.gov/dept/rod/>.

¹¹³ The format and size of instruments in Delaware are set by the county recorder. Because there are only three counties in Delaware their specifications for document, font, and margin sizing have been included in this matrix. See DEL. CODE ANN. tit. 9, § [9605\(g\)](#) (West 2013).

¹¹⁴ <http://co.kent.de.us/recorder-of-deeds-office/standards-for-recording.aspx>.

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¹¹⁶ <http://www2.nccde.org/deeds/documents/DeedsDocuments/Recording%20Specs.pdf>.

¹¹⁷ <http://www2.nccde.org/deeds/documents/DeedsDocuments/Recording%20Specs.pdf>.

¹¹⁸ The format and size of instruments in Delaware are set by the county recorder. Because there are only three counties in Delaware their specifications for document, font, and margin sizing have been included in this matrix. See DEL. CODE ANN. tit. 9, § [9605\(g\)](#) (West 2013).

¹¹⁹ <https://www.sussexcountyde.gov/dept/rod/>.

¹²⁰ <https://www.sussexcountyde.gov/dept/rod/>.

¹²¹ <https://www.sussexcountyde.gov/dept/rod/>.

¹²² DEL. CODE ANN. tit. 9, § [9605\(d\)](#) (West 2013). “No recorder shall accept for recording any deed or other instrument purporting to convey title to real estate unless and until the Recorder has first received an affidavit of residence and gain in the form in subsection (e) of this section; provided however, that the Recorder may accept for recording any such deed or other such instrument purporting to convey title to real estate without first receiving such an affidavit of residence and gain if the transaction or instrument is one of those transactions or instruments exempted from the definition of “document” for the purposes of imposition of the realty transfer tax in § 5401(1) of Title 30. The Recorder of

New Castle County may delegate this duty to another county department with the consent of the County Executive.” *Id.* A mortgage is excluded from this requirement. See DEL. CODE ANN. tit. 30, § [5401\(1\)\(c\)](#) (West 2013).

¹²³ DEL. CODE ANN. tit. 9, § [9605\(f\)](#) (West 2013). This applies to “any deed or other instrument affecting real property.” *Id.* “In all cases where the affected parcel was just created by subdivision, the number of the parcel which was subdivided shall be identified and the number of the newly created parcel or parcels shall be listed, if available. In cases where the affected parcel was just created by the combining of separate parcels, the number of the parcels that were combined shall be identified. The number or numbers of the newly created parcel or parcels shall be listed, if available.” *Id.*

¹²⁴ DEL. CODE ANN. tit. 9, § [9605\(h\)](#) (West 2013).

¹²⁵ DEL. CODE ANN. tit. 9, § [9623](#) (West 2013). “In the event any real property in an unincorporated suburban community with road frontage on a private road or street, constructed or reconstructed pursuant to § 131 of Title 17, which road or street is not to be maintained by the State, is conveyed subsequent to such construction or reconstruction and the deed is presented for recordation, the recorder of the county in which the land is located shall not record such deed unless the deed shall contain a statement that such private street or road is not maintained by the State.” *Id.*

¹²⁶ DEL. CODE ANN. tit. 25, § [133](#) (West 2013).

¹²⁷ DEL. CODE ANN. tit. 25, §§ [122](#), [123](#), & [2101\(b\)](#) (West 2013).

¹²⁸ DEL. CODE ANN. tit. 25, § [2109\(a\)](#) (West 2013). “An assignment of a mortgage or any sealed instrument attested by 1 creditable witness shall be valid and effectual to convey all the right and interests of the assignor.” *Id.*

¹²⁹ “Yes, for recordation purposes, the Office of Recorder of Deeds accepts documents and forms on paper size 8 ½ x 14 and 8 ½ x 11, and double-sided.”

<http://otr.cfo.dc.gov/service/recorder-deeds-frequently-asked-questions-faqs>.

¹³⁰ “A complete legal description is required on each document, which includes the lot number, square number, subdivision and reference information as recorded with the Office of the Surveyor.” <http://otr.cfo.dc.gov/service/recorder-deeds-general-recording-requirements>. “The Assessment and Taxation (A & T) Lot number is required as part of legal description for all properties that are assigned such a number.” *Id.*

¹³¹ “Names and/or signatures of all grantors (party giving title) and/or grantees (party receiving title) must be listed in the document and names must be in print. All signatures must be acknowledged and notarized.” <http://otr.cfo.dc.gov/service/recorder-deeds-general-recording-requirements>.

¹³² <http://otr.cfo.dc.gov/service/recorder-deeds-general-recording-requirements>.

¹³³ This is required on all “Residential Deeds of Trust and Modifications.” <http://otr.cfo.dc.gov/service/recorder-deeds-general-recording-requirements>.

¹³⁴ D.C. CODE § [42-801](#) (West 2013). See also <http://otr.cfo.dc.gov/service/recorder-deeds-general-recording-requirements>.

¹³⁵ FLA. STAT. ANN. § [28.24\(12\)](#) (West 2013).

¹³⁶ FLA. STAT. ANN. § [695.26\(1\)\(e\)](#) (West 2013).

¹³⁷ FLA. STAT. ANN. § [695.26\(1\)\(e\)](#) (West 2013).

¹³⁸ FLA. STAT. ANN. § [695.02\(2\)](#) (West 2013).

¹³⁹ FLA. STAT. ANN. § [695.02\(2\)](#) (West 2013).

¹⁴⁰ FLA. STAT. ANN. § [695.26\(1\)\(a\)](#) (West 2013).

¹⁴¹ FLA. STAT. ANN. § [695.26\(1\)\(b\)](#) (West 2013).

¹⁴² Mortgages are excluded from this. FLA. STAT. ANN. § [695.26\(1\)\(f\)](#) (West 2012).

¹⁴³ FLA. STAT. ANN. § [689.01](#) (West 2013).

¹⁴⁴ FLA. STAT. ANN. § [695.26\(1\)\(c\)-\(d\)](#) (West 2013).

¹⁴⁵ FLA. STAT. ANN. § [319.261\(2\)\(a\)](#) (West 2013). The title must include the following information: “a description of the mobile home, including model year, make, width, length, and vehicle identification number, and a statement by any recorded lienholder on the title that the security interest in the home has been released, or that such security interest will be released upon retirement of the title as set forth in this section.” *Id.*

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- ¹⁴⁶ FLA. STAT. ANN. § [319.261\(2\)\(a\)](#) (West 2013).
- ¹⁴⁷ FLA. STAT. ANN. § [319.261\(2\)\(b\)](#) (West 2013). If property is being leased, include a copy of the leasehold agreement.
- ¹⁴⁸ FLA. STAT. ANN. § [319.261\(2\)\(c\)](#) (West 2013).
- ¹⁴⁹ GA. CODE ANN. § [15-6-61\(10\)](#) (West 2013).
- ¹⁵⁰ GA. CODE ANN. § [15-6-61\(10\)](#) (West 2013).
- ¹⁵¹ GA. CODE ANN. § [44-2-14\(b\)](#) (West 2013). “[N]o instrument by which the title to real property or any interest therein is conveyed, created, assigned, encumbered, disposed of, or otherwise affected shall be entitled to recordation unless the name and mailing address of the natural person to whom the affidavit or instrument is to be returned is legibly printed, typewritten, or stamped upon such affidavit or instrument at the top of the first page thereof.” *Id.*
- ¹⁵² GA. CODE ANN. § [44-2-14\(a\)](#) (West 2013). “[B]efore any deed to realty or personalty or any mortgage, bond for title, or other recordable instrument executed in this state may be recorded, it shall be an original instrument and shall be attested or acknowledged as provided by law.” *Id.*
- ¹⁵³ GA. CODE ANN. § [48-6-66](#) (West 2013). “Every instrument conveying, encumbering, or creating a lien upon real estate shall set forth in words and figures the correct amount of the note secured by the instrument and the date upon which the note falls due.” *Id.*
- ¹⁵⁴ Required for a mortgage. GA. CODE ANN. § [44-14-31](#) (West 2013).
- ¹⁵⁵ GA. CODE ANN. § [44-14-64](#) (West 2013). If the deed has been previously transferred then it must be signed by the previous transferee in lieu of the grantee. *Id.*
- ¹⁵⁶ GA. CODE ANN. § [44-14-64\(g\)](#) (West 2013).
- ¹⁵⁷ GA. CODE ANN. § [44-14-63](#) (West 2013). “A deed to secure debt shall not be recorded unless it includes the mailing address of the grantee thereof.” *Id.*
- ¹⁵⁸ GA. CODE ANN. § [44-2-15](#) (West 2013). Georgia considers the following to be officers capable of attesting a recordable instrument, “a judge of a court of record, including a judge of a municipal court, or by a magistrate, a notary public, or a clerk or deputy clerk of a superior court or of a city court created by special Act of the General Assembly. With the exception of notaries public and judges of courts of record, such officers may attest such instruments only in the county in which they respectively hold their offices.” *Id.*
- ¹⁵⁹ GA. CODE ANN. § [44-14-61](#) (West 2013). The additional witness is required for mortgages on real property as well as transfers of deeds to secure debt. *Id.*; GA. CODE ANN. §§ [44-14-64](#) & [44-14-61](#) (West 2013).
- ¹⁶⁰ GA. CODE ANN. § [8-2-181\(b\)-\(c\)](#) (West 2013). The “commissioner” is defined in § [8-2-180\(2\)](#) to mean the “state revenue commissioner and includes any county tax commissioner when so authorized by the state revenue commissioner to act on his or her behalf in carrying out the responsibilities of this part.” *Id.* There are currently two forms (T-234 & T-234A) made available at <http://motor.etax.dor.ga.gov/forms/motor.aspx>.
- ¹⁶¹ GA. CODE ANN. § [8-2-181\(c\)\(1\)](#) (West 2013).
- ¹⁶² GA. CODE ANN. § [8-2-181\(c\)\(2\)](#) (West 2013).
- ¹⁶³ GA. CODE ANN. § [8-2-181\(c\)\(3\)](#) (West 2013).
- ¹⁶⁴ GA. CODE ANN. § [8-2-181\(c\)\(4\)](#) (West 2013). The description must include, “the name of the owner and a reference by deed book and page number to the chain of title of such real property.” *Id.*
- ¹⁶⁵ HAW. REV. STAT. § [502-31\(c\)](#) (West 2013); HAW. REV. STAT. § 501-108(d) (West 2013). Further, “If an instrument consists of more than one page, each page shall be single-sided sheets of written text numbered consecutively, beginning with number one, and shall be stapled once in the upper left corner. No instrument shall have a cover or backer attached. The registrar of conveyances shall be permitted to remove any rivets affixed to any instrument.” HAW. REV. STAT. § [502-31\(e\)](#) (West 2013); HAW. REV. STAT. § [501-108\(b\)](#) (West 2013).
- ¹⁶⁶ HAW. REV. STAT. § [502-31\(e\)](#) (West 2013); HAW. REV. STAT. § [501-108\(b\)](#) (West 2013).
- ¹⁶⁷ HAW. REV. STAT. § [502-31\(b\)](#) & [\(e\)](#) (West 2013); HAW. REV. STAT. § [501-108\(c\)](#) (West 2013). It is important to note that under the Land Court System, § [501-108\(c\)](#) stipulates that, “[n]o discrepancy in any name shall exist between the printed name, as it appears either in the body of the instrument, beneath the signature, or in the notary’s certificate of acknowledgment.” *Id.*

¹⁶⁸ This must be written in the top margin 1 ½" from the left margin and "not exceeding three and one-half inches per line." HAW. REV. STAT. § [502-31\(e\)](#) (West 2013); HAW. REV. STAT. § [501-108\(b\)](#) (West 2013).

¹⁶⁹ HAW. REV. STAT. § [502-31\(e\)](#) (West 2013); HAW. REV. STAT. § [501-105](#) (West 2013) (requires name and address of grantee but does not specify that such must be on the first page).

¹⁷⁰ HAW. REV. STAT. § [501-105](#) (West 2013). This requirement applies to only those lands registered under the Land Court system.

¹⁷¹ HAW. REV. STAT. § [502-31\(e\)](#) (West 2013).

¹⁷² HAW. REV. STAT. § [502-31\(e\)](#) (West 2013).

¹⁷³ HAW. REV. STAT. § [502-33\(b\)](#) (West 2013). "[T]he registrar shall not record any instrument requiring a reference to a prior recorded instrument, unless the same contains a reference to the book and page or document number of the registration of the original recorded instrument or a statement that the original instrument is unrecorded, as the case may be." *Id.*

¹⁷⁴ HAW. REV. STAT. § [501-108\(a\)](#) (West 2013). This is required only for lands registered under the Land Court system/method of recording. Lands registered under the 'regular' method through the Bureau of Conveyances are not subject to this requirement.

¹⁷⁵ HAW. REV. STAT. § [502-41](#) (West 2013).

¹⁷⁶ IDAHO CODE ANN. § [31-3205\(6\)](#) (West 2013).

¹⁷⁷ IDAHO CODE ANN. § [55-601](#) (West 2013).

¹⁷⁸ IDAHO CODE ANN. § [55-601](#) (West 2013).

¹⁷⁹ IDAHO CODE ANN. §§ [55-805](#), [55-816](#), [31-2402](#), [45-902](#), [45-909](#) (assignments of mortgages) & [45-1003](#) (West 2013).

¹⁸⁰ IDAHO CODE ANN. §§ [45-1509](#) & [45-1506\(7\)](#) (West 2013).

¹⁸¹ IDAHO CODE ANN. § [63-304\(1\)\(b\)](#) (West 2013). This form is prescribed by the Idaho State Tax Commission. According to an educational document published by them, it is available from the Idaho State Tax Commission, all county assessors, some manufactured home dealers, some title companies, and some financial institutions. http://tax.idaho.gov/pubs/EBR00165_03-01-2003.pdf. See page one. This form could not be located on the State Tax Commission website, but county examples are available from Boise County and Ada County, respectively, at: http://www.boisecounty.us/Content/Site101/Articles/01_01_2008/205Statementofi_00000000625.pdf and <http://www.adaweb.net/Portals/0/Assessor/Documents/SID.pdf>.

¹⁸² IDAHO CODE ANN. § [63-304\(3\)](#) (West 2013).

¹⁸³ 55 ILL. COMP. STAT. ANN. [5/3-5018\(1\)](#) (West 2013).

¹⁸⁴ 55 ILL. COMP. STAT. ANN. [5/3-5018\(2\)](#) (West 2013). "The document shall be legibly printed in black ink, by hand, type, or computer. Signatures and dates may be in contrasting colors if they will reproduce clearly." *Id.*

¹⁸⁵ 55 ILL. COMP. STAT. ANN. [5/3-5018\(4\)](#); 765 ILL. COMP. STAT. ANN. [5/9](#), [5/10](#) & [5/11](#) (West 2013) (5/11 applies to reverse mortgage loans and revolving mortgage loans as well).

¹⁸⁶ 55 ILL. COMP. STAT. ANN. [5/3-5018\(3\)](#) (West 2013).

¹⁸⁷ 55 ILL. COMP. STAT. ANN. [5/3-5018\(3\)](#) (West 2013).

¹⁸⁸ 55 ILL. COMP. STAT. ANN. [5/3-5026](#) (West 2013); 55 ILL. COMP. STAT. ANN. [5/3-5020](#) (West 2013); 765 ILL. COMP. STAT. ANN. [5/9](#), [5/10](#) & [5/11](#) (West 2013) (5/11 applies to reverse mortgage loans and revolving mortgage loans as well).

¹⁸⁹ 765 ILL. COMP. STAT. ANN. [5/9](#), [5/10](#) & [5/11](#) (West 2013) (5/11 applies to reverse mortgage loans and revolving mortgage loans as well).

¹⁹⁰ 765 ILL. COMP. STAT. ANN. 5/35c (West 2013); 765 ILL. COMP. STAT. ANN. [5/9](#), [5/10](#) & [5/11](#) (West 2013) (5/11 applies to reverse mortgage loans and revolving mortgage loans as well).

¹⁹¹ 55 ILL. COMP. STAT. ANN. [5/3-5020.5\(1\)](#) (West 2013).

¹⁹² 55 ILL. COMP. STAT. ANN. [5/3-5020.5\(2\)-\(3\)](#) (West 2013).

¹⁹³ 55 ILL. COMP. STAT. ANN. [5/3-5022](#) (West 2013). “No recorder shall record any instrument affecting title to real estate unless the name and address of the person who prepared and drafted such instruments is printed, typewritten or stamped on the face thereof in a legible manner, but the validity and effect of the record of any such instrument shall not be lessened or impaired by the fact that it does not comply with the provisions of this Section. An instrument complies with this Section if it contains a statement in substantially the following form: “This instrument was prepared by (Name), (Address)” This Section does not apply to any instrument executed before the effective date of this Section, nor to the following: (a) an order or judgment or process of any court; (b) a will; (c) a death certificate; or (d) an instrument executed or acknowledged outside of this State.” *Id.*

¹⁹⁴ This is not explicitly required, but submitting an instrument without original signatures will require a labeling of such as “copies” by the recorder. 55 ILL. COMP. STAT. ANN. [5/3-5013](#) (West 2013). “The recorder may not accept facsimile or other photographic or photostatic copies of the signatures of parties executing documents without labeling those signatures as copies.” *Id.*

¹⁹⁵ 765 ILL. COMP. STAT. ANN. [5/9](#), [5/10](#) & [5/11](#) (West 2013) (5/11 applies to reverse mortgage loans and revolving mortgage loans as well). See 765 ILL. COMP. STAT. ANN. [5/35c](#) (West 2013) for further information concerning contents of legal description.

¹⁹⁶ 765 ILL. COMP. STAT. ANN. [5/35c](#) (West 2013).

¹⁹⁷ 765 ILL. COMP. STAT. ANN. [5/35d](#) (West 2013). This applies in a county with three-million or more inhabitants. *Id.* See cited statute for further information.

¹⁹⁸ 765 ILL. COMP. STAT. ANN. [5/35c](#) (West 2013).

¹⁹⁹ IND. CODE ANN. § [36-2-11-16.5\(b\)\(1\)](#) (West 2013).

²⁰⁰ IND. CODE ANN. § [36-2-11-16.5\(b\)\(3\)](#) (West 2013).

²⁰¹ IND. CODE ANN. § [36-2-11-16.5\(b\)\(2\)\(a\)](#) (West 2013).

²⁰² IND. CODE ANN. § [36-2-11-16.5\(b\)\(2\)\(b\)](#) (West 2013).

²⁰³ IND. CODE ANN. § [36-2-11-16.5\(b\)\(2\)\(a\)](#) (West 2013).

²⁰⁴ IND. CODE ANN. § [32-21-2-3\(b\)](#) (West 2013). “If the mailing address for statements under IC 6-1.1-22-8.1 is not a street address or a rural route address of the grantee, the conveyance must also include a street address or rural route address of the grantee after the mailing address for statements mailed under IC 6-1.1-22-8.1. A conveyance complies with this subsection if it contains the address or addresses required by this subsection at the end of the conveyance and immediately preceding or following the statements required by IC 36-2-11-15.” *Id.*

²⁰⁵ IND. CODE ANN. § [32-21-1-3](#) (West 2013).

²⁰⁶ IND. CODE ANN. § [36-2-11-15\(b\)\(1\)](#) (West 2013). “An instrument complies with subsection (b)(1) if it contains a statement in the following form: ‘This instrument was prepared by (name).’” *Id.* at (c).

²⁰⁷ IND. CODE ANN. § [36-2-11-15\(b\)\(2\)](#) & (d) (West 2013). “An instrument complies with subsection (b)(2) if it contains a statement in the following form at the conclusion of the instrument and immediately preceding or following the statement required by subsection (b)(1): ‘I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law (name).’” *Id.* at (d).

²⁰⁸ IND. CODE ANN. § [36-2-11-16\(c\)\(1\)-\(3\)](#) (West 2013).

²⁰⁹ IND. CODE ANN. § [36-2-11-16\(c\)\(4\)](#) (West 2013). “The name of each person who executed the instrument appears identically in the body of the instrument, in the acknowledgment or jurat, in the person's signature, and beneath the person's signature.” *Id.*

²¹⁰ IND. CODE ANN. § [36-2-11-16\(c\)\(5\)](#) (West 2013). “If the instrument is a copy, the instrument is marked “Copy.”” *Id.*

²¹¹ IND. CODE ANN. §§ [32-21-1-13](#) & [32-21-2-3\(a\)\(1\)](#) (West 2013). See IND. CODE ANN. § [32-21-2-7](#) (West 2013) for a sample form of acknowledgment.

²¹² IND. CODE ANN. § [9-17-6-15.1\(b\)\(1\)](#) (West 2013). This must include both a description of the real estate and the parcel number of the real estate. *Id.*

²¹³ IND. CODE ANN. § [9-17-6-15.1\(b\)\(2\)](#) (West 2013).

²¹⁴ IND. CODE ANN. § [9-17-6-15.1\(b\)\(3\)](#) (West 2013).

²¹⁵ IOWA CODE ANN. § [331.601A\(7\)](#) (West 2013).

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- ²¹⁶ IOWA CODE ANN. § [331.606B\(1\)\(b\)](#) (West 2013).
- ²¹⁷ IOWA CODE ANN. § [331.606B\(1\)\(f\)](#) (West 2013).
- ²¹⁸ IOWA CODE ANN. § [331.606B\(1\)\(f\)](#) (West 2013).
- ²¹⁹ IOWA CODE ANN. § [331.606B\(1\)\(e\)](#) (West 2013).
- ²²⁰ IOWA CODE ANN. § [331.606B\(1\)\(e\)](#) (West 2013).
- ²²¹ IOWA CODE ANN. § [331.606B\(2\)\(a\)](#) (West 2013). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²²² IOWA CODE ANN. § [331.606B\(2\)\(b\)](#) (West 2013) (applies to any instrument of conveyance). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²²³ IOWA CODE ANN. § [331.606B\(2\)\(c\)](#) (West 2013). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²²⁴ IOWA CODE ANN. § [331.606B\(2\)\(d\)](#) (West 2013). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²²⁵ IOWA CODE ANN. § [331.606B\(2\)\(e\)-\(f\)](#) (West 2013). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²²⁶ IOWA CODE ANN. § [331.606B\(2\)\(g\)](#) (West 2013). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²²⁷ IOWA CODE ANN. § [331.606B\(2\)\(h\)](#) (West 2013). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²²⁸ IOWA CODE ANN. § [331.606B\(2\)\(h\)](#) (West 2013) (only when required to be in document/instrument). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²²⁹ IOWA CODE ANN. § [331.606B\(2\)\(i\)](#) (West 2013) (only when required by statute). This information must appear on the first page below the three-inch margin. *Id.* If there is insufficient space to list this on the first page then “the page reference of the document or instrument where the information is located shall be noted on the first page.” *Id.* at (3).
- ²³⁰ IOWA CODE ANN. §§ [558.20](#) & [558.42](#) (West 2013).
- ²³¹ KAN. STAT. ANN. § [28-115\(a\)](#) (West 2012).
- ²³² KAN. STAT. ANN. § [28-115\(f\)](#) (West 2012).
- ²³³ KAN. STAT. ANN. § [28-115\(e\)](#) (West 2012).
- ²³⁴ KAN. STAT. ANN. § [58-2221](#) (West 2012)
- ²³⁵ KAN. STAT. ANN. § [58-2209](#) (West 2012).
- ²³⁶ KAN. STAT. ANN. § [28-115\(d\)](#) (West 2012).
- ²³⁷ KAN. STAT. ANN. § [58-2211](#) (West 2012).
- ²³⁸ KAN. STAT. ANN. § [58-2319](#) (West 2012).
- ²³⁹ KAN. STAT. ANN. § [58-2306\(a\)](#) (West 2012).
- ²⁴⁰ KAN. STAT. ANN. § [58-2306\(a\)](#) (West 2012).
- ²⁴¹ KAN. STAT. ANN. § [58-2306\(a\)](#) (West 2012).

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- ²⁴² KAN. STAT. ANN. § [58-2319](#) (West 2012).
- ²⁴³ KAN. STAT. ANN. § [58-4214\(b\)\(1\)](#) (West 2012). This form, published by the Kansas Division of Vehicles & Department of Revenue, is available at: www.ksrevenue.org/pdf/tr63.pdf.
- ²⁴⁴ KAN. STAT. ANN. § [58-4214\(b\)\(2\)](#) (West 2012).
- ²⁴⁵ KAN. STAT. ANN. § [58-4214\(b\)\(3\)](#) (West 2012).
- ²⁴⁶ KAN. STAT. ANN. § [58-4214\(b\)\(4\)](#) (West 2012).
- ²⁴⁷ KY. REV. STAT. ANN. § [382.135\(1\)\(a\)](#) (West 2013) (applies to deeds only); KY. REV. STAT. ANN. § [382.335\(1\)](#) (West 2013) (applies to any conveyance or grant but only requires name and address of grantee – excludes the grantor).
- ²⁴⁸ KY. REV. STAT. ANN. § [382.135\(1\)\(b\)](#) (West 2013) (applies to deeds only).
- ²⁴⁹ KY. REV. STAT. ANN. § [382.135\(1\)\(c\)](#) (West 2013) (applies to deeds only).
- ²⁵⁰ KY. REV. STAT. ANN. § [382.290\(1\)](#) (West 2013). “In recording mortgages and deeds in which liens are retained (except railroad mortgages securing bonds payable to bearer), there shall be left a blank space immediately after the record of the deed or mortgage of at least two (2) full lines for each note or obligation named in the deed or mortgage, or in the alternative, at the option of the county clerk, a marginal entry record may be kept for the same purposes as the blank space. Each entry in the marginal entry record shall be linked to its respective referenced instrument in the indexing system for the referenced instruments.” *Id.*
- ²⁵¹ KY. REV. STAT. ANN. § [382.330](#) (West 2013).
- ²⁵² KY. REV. STAT. ANN. § [382.110\(2\)](#) (West 2013) (applies only to deeds of conveyance) (see subsection 4 of cited statute for further information).
- ²⁵³ KY. REV. STAT. ANN. § [382.335\(1\)](#) (West 2013).
- ²⁵⁴ KY. REV. STAT. ANN. § [382.290\(5\)](#) (West 2013) (applies when assignment made by separate instrument or deed).
- ²⁵⁵ KY. REV. STAT. ANN. § [382.290\(5\)](#) (West 2013) (applies when assignment made by separate instrument or deed).
- ²⁵⁶ KY. REV. STAT. ANN. § [382.290\(5\)](#) (West 2013) (applies when assignment made by separate instrument or deed); KY. REV. STAT. ANN. § [382.335\(1\)](#) (West 2013) (applies to any assignment).
- ²⁵⁷ KY. REV. STAT. ANN. § [382.290\(5\)](#) (West 2013) (applies when assignment made by separate instrument or deed).
- ²⁵⁸ KY. REV. STAT. ANN. § [186A.297\(1\)](#) (2012).
- ²⁵⁹ KY. REV. STAT. ANN. § [186A.297\(1\)](#) (2012).
- ²⁶⁰ KY. REV. STAT. ANN. § [186A.297\(2\)](#) (2012).
- ²⁶¹ LA. REV. STAT. ANN. § [13:844\(D\)\(1\)](#) (2012).
- ²⁶² LA. REV. STAT. ANN. § [13:844\(D\)\(1\)](#) (2012).
- ²⁶³ LA. REV. STAT. ANN. § [13:844\(D\)\(1\)](#) (2012).
- ²⁶⁴ LA. CIV. CODE ANN. art. [3352\(A\)\(6\)](#) (2012); La. Atty. Gen. Op. No. [05-0066](#) (La.A.G.), 2006 WL 1309915 (April 19, 2006). “All notaries public in this state shall record, with the appropriate repository, all mortgage documents passed before them. These documents shall now also contain the notary identification or attorney bar roll number and the typed, printed, or stamped name of the notary and the witnesses before the documents will be accepted.” *Id.*
- ²⁶⁵ LA. CIV. CODE ANN. art. [3352\(A\)\(6\)](#) (2012); La. Atty. Gen. Op. No. [05-0066](#) (La.A.G.), 2006 WL 1309915 (April 19, 2006). “All notaries public in this state shall record, with the appropriate repository, all mortgage documents passed before them. These documents shall now also contain the notary identification or attorney bar roll number and the typed, printed, or stamped name of the notary and the witnesses before the documents will be accepted.” *Id.*
- ²⁶⁶ LA. CIV. CODE ANN. art. [3352\(A\)\(1\)](#) (2012).
- ²⁶⁷ LA. CIV. CODE ANN. art. [3352\(A\)\(2\)](#) (2012). Include “the full name of the present spouse or a declaration that the party is unmarried.” *Id.*
- ²⁶⁸ LA. CIV. CODE ANN. art. [3352\(A\)\(3\)](#) (2012). “A declaration as to whether there has been a change in the marital status of any party who is a transferor of the immovable or interest or right since he acquired it, and if so, when and in what manner the change occurred.” *Id.*

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- ²⁶⁹ LA. CIV. CODE ANN. art. [3352\(A\)\(4\)](#) (2012).
- ²⁷⁰ LA. CIV. CODE ANN. art. [3352\(A\)\(5\)](#) (2012).
- ²⁷¹ LA. REV. STAT. ANN. § [13:844\(D\)\(1\)](#) (2012).
- ²⁷² LA. CIV. CODE ANN. art. [1833](#) (2012).
- ²⁷³ LA. REV. STAT. ANN. § [9:2092\(B\)\(1\)\(a\)](#) (2012).
- ²⁷⁴ LA. REV. STAT. ANN. § [9:2092\(B\)\(1\)\(b\)](#) (2012).
- ²⁷⁵ LA. REV. STAT. ANN. § [9:2092\(B\)\(1\)\(c\)](#) (2012).
- ²⁷⁶ LA. REV. STAT. ANN. § [9:2092\(B\)\(1\)\(d\)](#) (2012).
- ²⁷⁷ LA. REV. STAT. ANN. § [9:2092\(B\)\(1\)\(d\)](#) (2012).
- ²⁷⁸ LA. REV. STAT. ANN. § [9:2092\(B\)\(1\)\(e\)](#) (2012).
- ²⁷⁹ LA. REV. STAT. ANN. § [9:2092\(B\)\(1\)\(f\)](#) (2012).
- ²⁸⁰ LA. REV. STAT. ANN. § [9:1149.4\(A\)](#) (2012).
- ²⁸¹ LA. REV. STAT. ANN. § [9:1149.4\(A\)](#) (2012). “[A] description of the manufactured home as described in the certificate of title or manufacturer's certificate of origin.” *Id.*
- ²⁸² LA. REV. STAT. ANN. § [9:1149.4\(A\)](#) (2012).
- ²⁸³ LA. REV. STAT. ANN. § [9:1149.4\(A\)](#) (2012).
- ²⁸⁴ LA. REV. STAT. ANN. § [9:1149.4\(A\)](#) (2012).
- ²⁸⁵ ME. REV. STAT. ANN. tit. 33, § [651-A](#) (2013).
- ²⁸⁶ Me. Rev. Stat. Ann. tit. 33, § [201-A](#) (2013).
- ²⁸⁷ Me. Rev. Stat. Ann. tit. 33, § [203](#) (2013).
- ²⁸⁸ After filing a document satisfying the requirements listed here, the owner then must file a request with the Maine Secretary of State for cancellation of certificate of title to finalize the affixation of the manufactured home to the parcel of real property. Me. Rev. Stat. Ann. tit. 29-A, § [669\(4\)](#) (2013).
- ²⁸⁹ Me. Rev. Stat. Ann. tit. 29-A, § [669\(2\)\(A\)](#) (2013).
- ²⁹⁰ Me. Rev. Stat. Ann. tit. 29-A, § [669\(2\)\(B\)](#) (2013). Description must include, “model year, make, width, length and identification number.” *Id.*
- ²⁹¹ Me. Rev. Stat. Ann. tit. 29-A, § [669\(2\)\(B\)](#) (2013). Statement must iterate that any security interest has been released or will be released upon cancellation of certificate of title. *Id.*
- ²⁹² Me. Rev. Stat. Ann. tit. 29-A, § [669\(2\)\(C\)](#) (2013).
- ²⁹³ Me. Rev. Stat. Ann. tit. 29-A, § [669\(2\)\(D\)](#) (2013). Owner must be the same owner shown on real property deed. *Id.*
- ²⁹⁴ MD. CODE ANN., REAL PROP. § [3-601\(a\)\(1\)](#) (West 2013).
- ²⁹⁵ MD. CODE ANN., REAL PROP. § [3-104\(e\)\(1\)](#) (West 2013).
- ²⁹⁶ MD. CODE ANN., REAL PROP. § [3-104.1](#) (West 2013). If these items are not included then an affidavit must be attached, for either entity that is lacking the required information, which states that they’re “exempt from the licensing requirement under Title 11, Subtitle 6 of the Financial Institutions Article.” *Id.*
- ²⁹⁷ MD. CODE ANN., REAL PROP. § [3-104\(d\)](#) (West 2013).
- ²⁹⁸ MD. CODE ANN., REAL PROP. § [3-104\(f\)\(1\)](#) (West 2013).
- ²⁹⁹ MD. CODE ANN., REAL PROP. § [3-104\(e\)\(1\)](#) (West 2013).
- ³⁰⁰ MD. CODE ANN., REAL PROP. § [7-104](#) (West 2013).
- ³⁰¹ MD. CODE ANN., REAL PROP. § [3-106](#) (West 2013).
- ³⁰² MD. CODE ANN., REAL PROP. § [3-106](#) (West 2013).

- ³⁰³ MD. CODE ANN., REAL PROP. § [8B-202\(a\)\(1\)](#) (West 2013). Description must include the following information: name of the manufacturer, make, model name, model year, dimensions, manufacturer's serial number, and a statement whether the manufactured home is new or used. *Id.*
- ³⁰⁴ MD. CODE ANN., REAL PROP. § [8B-202\(a\)\(2\)](#) (West 2013).
- ³⁰⁵ MD. CODE ANN., REAL PROP. § [8B-202\(a\)\(3\)](#) (West 2013).
- ³⁰⁶ MD. CODE ANN., REAL PROP. § [8B-202\(a\)\(4\)](#) (West 2013). See MD. CODE ANN., REAL PROP. § [8B-201\(1\)](#) (West 2013).
- ³⁰⁷ MD. CODE ANN., REAL PROP. § [8B-202\(b\)\(1\)\(i\)](#) (West 2013). Certificate of title must have the word “surrendered” clearly written on its face. *Id.* Must be accompanied with releases of any liens indicated on certificate of title. Affidavit must be accompanied by a statement from owner that (1) it is owner’s intent to surrender certificate of title; and (2) there are no liens, or any liens have been satisfied and the appropriate releases for said liens are attached to the affidavit of affixation. *Id.* at [\(c\)\(1\)](#). If the owner is unable to locate either the certificate of title or the certificate of origin then a report must be prepared by an attorney. See *Id.* at [\(b\)\(2\)](#) & [\(c\)\(3\)](#) for specific requirements.
- ³⁰⁸ MD. CODE ANN., REAL PROP. § [8B-202\(b\)\(1\)\(ii\)](#) (West 2013). Certificate of origin must have the word “surrendered” clearly written on its face. *Id.* Must be accompanied with releases of any liens indicated on certificate of origin. Affidavit of affixation must be accompanied by: (1) statement that a certificate of title has not been issued for the manufactured home; (2) statement that it is intent of owner to surrender certificate of origin; and (3) there is no lien on the manufactured home, or any lien has been satisfied and that appropriate releases are attached. *Id.* at [\(c\)\(2\)](#). If the owner is unable to locate either the certificate of title or the certificate of origin then a report must be prepared by an attorney. See *Id.* at [\(b\)\(2\)](#) & [\(c\)\(3\)](#) for specific requirements.
- ³⁰⁹ MD. CODE ANN., REAL PROP. § [8B-202\(d\)](#) (West 2013).
- ³¹⁰ MD. CODE ANN., REAL PROP. § [8B-202\(d\)](#) (West 2013).
- ³¹¹ Required by Massachusetts Registers and Assistant Registers of Deeds Association. <http://www.sec.state.ma.us/rod/rodpdf/FormattingStnds08.pdf>.
- ³¹² Required by Massachusetts Registers and Assistant Registers of Deeds Association. <http://www.sec.state.ma.us/rod/rodpdf/FormattingStnds08.pdf>.
- ³¹³ MASS. GEN. LAWS ANN. ch. 183, § [6A](#) (West 2013).
- ³¹⁴ MASS. GEN. LAWS ANN. ch. 183, § [1](#) (West 2013).
- ³¹⁵ MASS. GEN. LAWS ANN. ch. 183, § [6B](#) (West 2013).
- ³¹⁶ MASS. GEN. LAWS ANN. ch. 183, § [6C](#) (West 2013).
- ³¹⁷ Mass. Gen. Laws Ann. ch. 183, § [6D](#) (West 2013).
- ³¹⁸ Mass. Gen. Laws Ann. ch. 183, § [6](#) (West 2013).
- ³¹⁹ Mass. Gen. Laws Ann. ch. 183, § [6](#) (West 2013).
- ³²⁰ Mass. Gen. Laws Ann. ch. 183, § [29](#) (West 2013).
- ³²¹ MICH. COMP. LAWS ANN. § [565.201\(f\)\(iv\)](#) (West 2013).
- ³²² MICH. COMP. LAWS ANN. § [565.201\(f\)\(iii\)](#) (West 2013).
- ³²³ MICH. COMP. LAWS ANN. § [565.201\(f\)\(i\)](#) (West 2013).
- ³²⁴ MICH. COMP. LAWS ANN. § [565.201\(f\)\(i\)](#) (West 2013).
- ³²⁵ MICH. COMP. LAWS ANN. § [565.201\(f\)\(i\)](#) (West 2013).
- ³²⁶ MICH. COMP. LAWS ANN. § [565.201\(1\)\(a\)](#) & [\(c\)](#) (West 2013).
- ³²⁷ MICH. COMP. LAWS ANN. § [565.201\(1\)\(b\)](#) (West 2013).
- ³²⁸ MICH. COMP. LAWS ANN. § [565.201\(1\)\(d\)](#) (West 2013).
- ³²⁹ MICH. COMP. LAWS ANN. § [565.201\(1\)\(f\)\(2\)](#) (West 2013). “[D]isplays on the first line of print on the first page of the instrument a single statement identifying the recordable event that the instrument evidences.” *Id.*
- ³³⁰ MICH. COMP. LAWS ANN. § [565.201\(3\)](#) (West 2013).
- ³³¹ MICH. COMP. LAWS ANN. § [565.221](#) (West 2013).

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- ³³² MICH. COMP. LAWS ANN. § [565.201a](#) (West 2013).
- ³³³ MICH. COMP. LAWS ANN. § [565.151](#) (West 2013).
- ³³⁴ MICH. COMP. LAWS ANN. §§ [565.151-152](#) & [154](#) (West 2013).
- ³³⁵ MICH. COMP. LAWS ANN. §§ [565.8](#) & [565.46-47](#) (West 2013).
- ³³⁶ MICH. COMP. LAWS ANN. § [125.2330i Sec. 30i \(1\)\(a\)](#) (West 2013). The form must contain all of the following information: (1) description of the mobile home that includes the name of the manufacturer of the mobile home, the year of manufacture, the model, the manufacturer's serial number and, if applicable, the number assigned by the department, (2) a statement that the mobile home is affixed to the real property, (3) legal description of the real property to which the mobile home is affixed, and (4) name of each holder of a security interest in the mobile home, together with the written consent of each holder to the termination of the security interest and the cancellation of the certificate of title. *Id.* This form – “Affidavit of Affixture of Manufactured Home” – is provided by the Michigan Department of Licensing and Regulatory Affairs. It is available at: http://www.michigan.gov/lara/0,4601,7-154-35299_10575_33813_33816---,00.html.
- ³³⁷ MICH. COMP. LAWS ANN. § [125.2330i\(1\)\(b\)](#) (West 2013). Alternatively, sufficient proof of ownership may be provided under MICH. COMP. LAWS ANN. §§ [125.2330a](#) or [125.2330e](#).
- ³³⁸ MICH. COMP. LAWS ANN. §§ [125.2330i\(1\)\(c\)](#) & [125.2330a](#) (West 2013). This fee must be paid when the form is submitted to the department – **before** recordation of the affidavit can occur. Recording the affidavit is separate and apart from submitting the form to the department but can only happen after obtaining approval of the form from the department.
- ³³⁹ See form and instructions for completing the form, available at: http://www.michigan.gov/lara/0,4601,7-154-35299_10575_33813_33816---,00.html.
- ³⁴⁰ See form and instructions for completing the form, available at: http://www.michigan.gov/lara/0,4601,7-154-35299_10575_33813_33816---,00.html.
- ³⁴¹ MINN. STAT. ANN. § [507.093\(1\)](#) (West 2013).
- ³⁴² MINN. STAT. ANN. § [507.093\(2\)](#) (West 2013).
- ³⁴³ MINN. STAT. ANN. § [507.093\(4\)](#) (West 2013).
- ³⁴⁴ MINN. STAT. ANN. § [507.093\(4\)](#) (West 2013).
- ³⁴⁵ MINN. STAT. ANN. § [507.093\(3\)](#) (West 2013).
- ³⁴⁶ MINN. STAT. ANN. § [507.24](#) subdivision 2 (West 2013).
- ³⁴⁷ MINN. STAT. ANN. § [507.091\(1\)](#) (West 2013). “An instrument complies with this subdivision if it contains a statement in the following form: ‘This instrument was drafted by (name) (address).’”*Id.*
- ³⁴⁸ MINN. STAT. ANN. § [507.093\(5\)](#) (West 2013). Must be displayed at the top of the first page after the 3” top margin or on an administrative page attached before the first page of the document. *Id.* At (4)-(5).
- ³⁴⁹ MINN. STAT. ANN. § [507.24](#) subdivision 1 (West 2013).
- ³⁵⁰ MINN. STAT. ANN. § [168A.141](#) (West 2013). See cited statute as well as *Id.* at [273.125 subdiv.8\(b\)](#) (West 2013) on how to obtain a notice of surrender.
- ³⁵¹ MISS. CODE ANN. § [89-5-24\(1\)\(b\)](#) (West 2013).
- ³⁵² MISS. CODE ANN. § [89-5-24\(1\)\(f\)](#) (West 2013).
- ³⁵³ MISS. CODE ANN. § [89-5-24\(1\)\(f\)](#) (West 2013).
- ³⁵⁴ MISS. CODE ANN. § [89-5-24\(1\)\(f\)](#) (West 2013).
- ³⁵⁵ MISS. CODE ANN. § [89-5-24\(1\)\(e\)](#) (West 2013).
- ³⁵⁶ MISS. CODE ANN. § [89-5-24\(1\)\(e\)](#) (West 2013).
- ³⁵⁷ MISS. CODE ANN. § [89-5-24\(2\)\(a\)](#) (West 2013). This information must be on the first page below the three-inch margin. *Id.*
- ³⁵⁸ MISS. CODE ANN. § [89-5-24\(2\)\(b\)](#) (West 2013). This information must be on the first page below the three-inch margin. *Id.*
- ³⁵⁹ MISS. CODE ANN. § [89-5-24\(2\)\(c\)](#) (West 2013). This information must be on the first page below the three-inch margin. *Id.*

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- ³⁶⁰ MISS. CODE ANN. § [89-5-24\(2\)\(d\)](#) (West 2013). This is only required on deeds. See Miss. CODE ANN. § 27-3-51 for further information on this requirement. This information must be on the first page below the three-inch margin. *Id.*
- ³⁶¹ MISS. CODE ANN. § [89-5-24\(2\)\(e\)](#) (West 2013). This information must be on the first page below the three-inch margin. *Id.*
- ³⁶² MISS. CODE ANN. § [89-3-1](#) (West 2013).
- ³⁶³ MISS. CODE ANN. § [27-53-15](#) (West 2013). The owner is given the option, at the time of registration, whether to affix the manufactured home to real property – provided the necessary physical requirements are met (see cited statute). An owner may subsequently affix the manufactured home to real property by obtaining a certificate from the tax assessor. “The county tax assessor shall then enter the manufactured home or mobile home on the land rolls and tax it as real property on the land on which it is located from the date of registration. At such time, the county tax assessor shall issue a certificate certifying that the manufactured home or mobile home has been classified as real property. Such certificate shall contain the name of the owner of the manufactured home or mobile home, the name of the manufacturer, the model, the serial number and the legal description of the real property on which the manufactured home or mobile home is located. The county tax assessor shall cause such certificate to be filed in the land records of the county in which the property is situated. After filing, the chancery clerk shall forward the certificate to the owner.” *Id.*
- ³⁶⁴ MO. ANN. STAT. § [59.005\(8\)](#) (West 2013).
- ³⁶⁵ MO. ANN. STAT. § [59.310\(1\)\(2\)](#) (West 2013).
- ³⁶⁶ MO. ANN. STAT. § [59.310\(1\)\(6\)](#) (West 2013).
- ³⁶⁷ MO. ANN. STAT. § [59.310\(1\)\(6\)](#) (West 2013).
- ³⁶⁸ MO. ANN. STAT. § [59.310\(1\)\(6\)](#) (West 2013).
- ³⁶⁹ MO. ANN. STAT. § [59.330\(2\)](#) (West 2013).
- ³⁷⁰ MO. ANN. STAT. § [59.330\(2\)](#) (West 2013). Applies to deeds only. *Id.*
- ³⁷¹ MO. ANN. STAT. § [59.310\(1\)\(5\)](#) (West 2013).
- ³⁷² MO. ANN. STAT. § [59.310\(1\)\(5\)](#) (West 2013).
- ³⁷³ MO. ANN. STAT. § [59.310\(2\)\(1\)](#) (West 2013). Must appear on the first page below the top-margin. *Id.*
- ³⁷⁴ MO. ANN. STAT. § [59.310\(2\)\(2\)](#) (West 2013). Must appear on the first page below the top-margin. *Id.*
- ³⁷⁵ MO. ANN. STAT. § [59.310\(2\)\(3\)-\(4\)](#) (West 2013). Must appear on the first page below the top-margin. *Id.*
- ³⁷⁶ MO. ANN. STAT. § [59.310\(2\)\(5\)](#) (West 2013). Must appear on the first page below the top-margin. *Id.*
- ³⁷⁷ MO. ANN. STAT. § [59.310\(2\)\(6\)](#) (West 2013). Must appear on the first page below the top-margin. *Id.*
- ³⁷⁸ MO. ANN. STAT. § [59.310\(2\)\(7\)](#) (West 2013). Must appear on the first page below the top-margin. *Id.*
- ³⁷⁹ MO. ANN. STAT. § [59.330\(1\)\(1\)](#) (West 2013).
- ³⁸⁰ MO. ANN. STAT. § [442.015\(3\)\(1\)\(a\)](#) (West 2013).
- ³⁸¹ MO. ANN. STAT. § [442.015\(3\)\(1\)\(b\)\(a\)](#) (West 2013). If executor of affidavit is not the owner of the real estate, consult *Id.* at [\(3\)\(b\)\(b\)](#).
- ³⁸² MO. ANN. STAT. § [442.015\(3\)\(1\)\(c\)](#) (West 2013).
- ³⁸³ MO. ANN. STAT. § [442.015\(3\)\(1\)\(d\)](#) (West 2013).
- ³⁸⁴ MO. ANN. STAT. § [442.015\(3\)\(1\)\(c\)](#) (West 2013).
- ³⁸⁵ MO. ANN. STAT. § [442.015\(3\)\(1\)\(g\)](#) (West 2013).
- ³⁸⁶ MO. ANN. STAT. § [442.015\(3\)\(1\)\(h\)](#) (West 2013).
- ³⁸⁷ MO. ANN. STAT. § [442.015\(3\)\(2\)](#) (West 2013).
- ³⁸⁸ MONT. CODE ANN. § [7-4-2636\(1\)\(e\)](#) (West 2013). Must provide statement and proof of each release, or the name and address of each party holding a security interest, the original principal amount, and a statement that such interest shall be released.
- ³⁸⁹ MONT. CODE ANN. § [7-4-2636\(1\)\(e\)\(i\)](#) (West 2013).
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- ³⁹⁰ MONT. CODE ANN. § [7-4-2636\(1\)\(e\)\(ii\)](#) (West 2013).
- ³⁹¹ MONT. CODE ANN. § [7-4-2636\(1\)\(e\)\(iii\)](#) (West 2013).
- ³⁹² MONT. CODE ANN. § [7-4-2636\(1\)\(e\)\(i\)](#) (West 2013).
- ³⁹³ MONT. CODE ANN. § [7-4-2636\(1\)\(e\)\(ii\)](#) (West 2013).
- ³⁹⁴ MONT. CODE ANN. § [7-4-2636\(1\)\(e\)\(iii\)](#) (West 2013).
- ³⁹⁵ MONT. CODE ANN. § [7-4-2618](#) (West 2013).
- ³⁹⁶ MONT. CODE ANN. § [7-4-2636\(1\)\(b\)](#) (West 2013). Must be on first page, or second page if document is longer than one page. *Id.*
- ³⁹⁷ MONT. CODE ANN. § [7-4-2636\(1\)\(c\)](#) (West 2013).
- ³⁹⁸ MONT. CODE ANN. § [7-4-2636\(1\)\(d\)](#) (West 2013).
- ³⁹⁹ MONT. CODE ANN. § [7-4-2636\(1\)\(f\)](#) (West 2013). This must appear “in the upper left-hand corner of the first page between the ½ -inch side margins of each document submitted.” *Id.*
- ⁴⁰⁰ MONT. CODE ANN. § [15-1-116\(1\)\(c\)](#) (West 2013). The form must contain the following information: serial number of the manufactured home, the legal description of the real property to which the manufactured home has been permanently attached, a description of any security interests in the manufactured home, approval from all lienholders of the intent to eliminate the certificate of origin or certificate of title, and an acknowledgment of the owner's signature. *Id.* at [\(2\)\(b\)](#). Owner must surrender certificate of title or certificate of origin, whichever is applicable, when submitting the form. Owner cannot record form until department of justice has provided owner with the form and said it is in recordable form. *Id.* at [\(3\)](#).
- ⁴⁰¹ See form, available at: <https://doj.mt.gov/driving/forms/>.
- ⁴⁰² NEB. REV. STAT. ANN. § [23-1503.1\(3\)](#) (West 2012).
- ⁴⁰³ NEB. REV. STAT. ANN. § [23-1503.1\(3\)](#) (West 2012).
- ⁴⁰⁴ NEB. REV. STAT. ANN. § [23-1503.1\(1\)](#) (West 2012).
- ⁴⁰⁵ NEB. REV. STAT. ANN. § [23-1503.1\(2\)](#) (West 2012).
- ⁴⁰⁶ NEB. REV. STAT. ANN. § [23-1503.1\(2\)](#) (West 2012).
- ⁴⁰⁷ NEB. REV. STAT. ANN. § [76-211](#) (West 2012).
- ⁴⁰⁸ NEB. REV. STAT. ANN. § [23-1503.1\(3\)](#) (West 2012).
- ⁴⁰⁹ NEB. REV. STAT. ANN. § [23-1510\(2\)\(a\)](#) (West 2012). This must appear on the first page below the top 3” margin. *Id.*
- ⁴¹⁰ NEB. REV. STAT. ANN. § [23-1510\(2\)\(b\)](#) (West 2012). This must appear on the first page below the top 3” margin. *Id.*
- ⁴¹¹ NEB. REV. STAT. ANN. § [23-1503.01](#) (West 2012).
- ⁴¹² NEB. REV. STAT. ANN. § [76-211](#) (West 2012).
- ⁴¹³ NEB. REV. STAT. ANN. § [60-169\(1\)\(b\)\(i\)](#) (West 2012). The form must contain all of the following information: names and addresses of all of the owners of record of the mobile home or manufactured home, a description of the mobile home or manufactured home that includes the name of the manufacturer, the year of manufacture, the model, and the manufacturer's serial number, the legal description of the real property upon which the mobile home or manufactured home is affixed and the names of all of the owners of record of the real property, a statement that the mobile home or manufactured home is affixed to the real property, written consent of each holder of a lien duly noted on the certificate of title to the release of such lien and the cancellation of the certificate of title, a copy of the certificate of title surrendered for cancellation; and the name and address of an owner, a financial institution, or another entity to which notice of cancellation of the certificate of title may be delivered. *Id.*
- ⁴¹⁴ NEB. REV. STAT. ANN. § [60-169\(1\)\(b\)\(ii\)](#) (West 2012).
- ⁴¹⁵ See form, available at: <http://www.dmv.ne.gov/forms/index.html>.
- ⁴¹⁶ NEV. REV. STAT. ANN. § [247.110\(3\)\(a\)](#) (West 2012).
- ⁴¹⁷ NEV. REV. STAT. ANN. § [247.110\(3\)\(g\)\(3\)-\(4\)](#) (West 2012). Maximum font size is 9 lines per vertical inch. *Id.* at (4).

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- ⁴¹⁸ NEV. REV. STAT. ANN. § [247.110\(3\)\(c\)](#) (West 2012).
- ⁴¹⁹ NEV. REV. STAT. ANN. § [247.110\(3\)\(b\)-\(c\)](#) (West 2012).
- ⁴²⁰ NEV. REV. STAT. ANN. § [247.110\(3\)\(b\)-\(c\)](#) (West 2012).
- ⁴²¹ NEV. REV. STAT. ANN. § [111.105](#) (West 2012).
- ⁴²² NEV. REV. STAT. ANN. § [111.312\(1\)\(a\)](#) (West 2012).
- ⁴²³ NEV. REV. STAT. ANN. § [111.312\(1\)\(b\)](#) (West 2012). Must appear in the top left corner. *Id.*
- ⁴²⁴ NEV. REV. STAT. ANN. § [111.312\(2\)](#) (West 2012).
- ⁴²⁵ NEV. REV. STAT. ANN. § [111.312\(5\)-\(6\)](#) (West 2012). “[I]f a document that is being recorded includes a legal description of real property that is provided in metes and bounds, the document must include the name and mailing address of the person who prepared the legal description.” *Id.* At (5). “If a document including the same legal description described in subsection 5 previously has been recorded, the document must include all information necessary to identify and locate the previous recording, but the name and mailing address of the person who prepared the legal description is not required for the document to be recorded.” *Id.* At (6).
- ⁴²⁶ NEV. REV. STAT. ANN. § [111.312\(5\)-\(6\)](#) (West 2012). “[I]f a document that is being recorded includes a legal description of real property that is provided in metes and bounds, the document must include the name and mailing address of the person who prepared the legal description.” *Id.* At (5). “If a document including the same legal description described in subsection 5 previously has been recorded, the document must include all information necessary to identify and locate the previous recording, but the name and mailing address of the person who prepared the legal description is not required for the document to be recorded.” *Id.* At (6).
- ⁴²⁷ NEV. REV. STAT. ANN. § [247.190](#) (West 2012). Acknowledging officers and witnesses are excluded from this requirement. *Id.*
- ⁴²⁸ NEV. REV. STAT. ANN. §§ [111.105](#), [111.240](#) (West 2012).
- ⁴²⁹ NEV. REV. STAT. ANN. § [361.244](#) (West 2012).
- ⁴³⁰ Standard adopted pursuant to N.H. REV. STAT. ANN. § [478:4-a\(II\)](#) (2013) by the New Hampshire Registry of Deeds Association effective December 1, 2001. See <http://www.nhdeeds.com/sullivan/SuRecSta.html#formofrecords>.
- ⁴³¹ This requirement does “not apply to page numbering or to any of the following that are not part of the headings or text of the document; document or form name or number, name, address and/or telephone number of the printer or producer of the document; directions for placement of recording date or for filing in of blanks; or other non-textual notations.” Standard adopted pursuant to N.H. REV. STAT. ANN. § [478:4-a\(II\)](#) (2013) by the New Hampshire Registry of Deeds Association effective December 1, 2001. See <http://www.nhdeeds.com/sullivan/SuRecSta.html#formofrecords>.
- ⁴³² Standard adopted pursuant to N.H. REV. STAT. ANN. § [478:4-a\(II\)](#) (2013) by the New Hampshire Registry of Deeds Association effective December 1, 2001. See <http://www.nhdeeds.com/sullivan/SuRecSta.html#formofrecords>.
- ⁴³³ “The bottom margin may contain non-textual material no closer than ½ inch to bottom of the page, such as the following: page numbering; document or form name or number; name, address and/or telephone number of the printer or producer of the document; or other non-textual notations.” Standard adopted pursuant to N.H. REV. STAT. ANN. § [478:4-a\(II\)](#) (2013) by the New Hampshire Registry of Deeds Association effective December 1, 2001. See <http://www.nhdeeds.com/sullivan/SuRecSta.html#formofrecords>.
- ⁴³⁴ “The bottom margin may contain non-textual material no closer than ½ inch to bottom of the page, such as the following: page numbering; document or form name or number; name, address and/or telephone number of the printer or producer of the document; or other non-textual notations.” Standard adopted pursuant to N.H. REV. STAT. ANN. § [478:4-a\(II\)](#) (2013) by the New Hampshire Registry of Deeds Association effective December 1, 2001. See <http://www.nhdeeds.com/sullivan/SuRecSta.html#formofrecords>.
- ⁴³⁵ N.H. REV. STAT. ANN. § [477:3](#) (2013).
- ⁴³⁶ N.H. REV. STAT. ANN. § [478:4-a\(I\)\(a\)](#) (2013).
- ⁴³⁷ N.H. REV. STAT. ANN. § [478:4-a\(I\)\(b\)](#) (2013). Must be stated in the first sentence of the first description paragraph. *Id.*
- ⁴³⁸ N.H. REV. STAT. ANN. § [478:4-a\(I\)\(c\)](#) (2013).

⁴³⁹ Standard adopted pursuant to N.H. REV. STAT. ANN. § [478:4-a\(II\)](#) (2013) by the New Hampshire Registry of Deeds Association effective December 1, 2001. See <http://www.nhdeeds.com/sullivan/SuRecSta.html#formofrecords>.

⁴⁴⁰ N.H. REV. STAT. ANN. § [477:3](#) (2013).

⁴⁴¹ N.H. REV. STAT. ANN. § [477:44](#) (2013) does not provide for an affixation affidavit.

⁴⁴² N.J. STAT. ANN. § [46:26A-5\(a\)\(1\)](#) (West 2013).

⁴⁴³ N.J. STAT. ANN. § [46:26A-3\(a\)\(2\)](#) (West 2013).

⁴⁴⁴ N.J. STAT. ANN. § [46:26A-3\(a\)\(4\)](#) (West 2013).

⁴⁴⁵ N.J. STAT. ANN. § [46:26A-3\(a\)\(5\)\(b\)](#) (West 2013). Only required for instruments conveying title to real property. *Id.*

⁴⁴⁶ N.J. STAT. ANN. § [46:26A-3\(a\)\(5\)\(c\)](#) (West 2013). Only required for instruments conveying title to real property. *Id.*

⁴⁴⁷ N.J. STAT. ANN. § [46:26A-3\(a\)\(5\)\(d\)](#) (West 2013). Only required for instruments conveying title to real property. *Id.*

⁴⁴⁸ N.J. STAT. ANN. § [46:26A-3\(a\)\(3\)](#) (West 2013).

⁴⁴⁹ N.J. STAT. ANN. § [46:26A-3\(a\)\(6\)](#) (West 2013).

⁴⁵⁰ N.J. STAT. ANN. § [54:4-1.5](#) (West 2013) does not provide for an affixation affidavit.

⁴⁵¹ N.M. STAT. ANN. § [14-8-14\(B\)\(2\)](#) (West 2013).

⁴⁵² N.M. STAT. ANN. § [47-1-46](#) (West 2013). If referencing the property's description recorded in a prior instrument then, "must show the time and place of filing or recordation of the instrument containing the description referred to." *Id.*

⁴⁵³ N.M. STAT. ANN. § [47-1-44](#) (West 2013).

⁴⁵⁴ N.M. STAT. ANN. § [47-1-5](#) (West 2013).

⁴⁵⁵ N.M. STAT. ANN. §§ [14-8-4](#) & [47-1-44](#) (West 2013).

⁴⁵⁶ N.Y. C.P.L.R. [8019\(e\)](#) (McKinney 2013).

⁴⁵⁷ N.Y. C.P.L.R. [8019\(e\)](#) (McKinney 2013). This applies only to the following counties: Cattaraugus, Columbia, Delaware, Herkimer, Monroe and Otsego. *Id.*

⁴⁵⁸ N.Y. C.P.L.R. [8019\(e\)](#) (McKinney 2013).

⁴⁵⁹ N.Y. REAL PROP. § [333\(1-a\)](#) (McKinney 2013).

⁴⁶⁰ N.Y. REAL PROP. § [333\(1-d\)](#) (McKinney 2013).

⁴⁶¹ N.Y. REAL PROP. § [291](#) (McKinney 2013).

⁴⁶² N.C. GEN. STAT. ANN. § [161-14\(b\)\(1\)](#) (West 2013).

⁴⁶³ N.C. GEN. STAT. ANN. § [161-14\(b\)\(3\)](#) (West 2013).

⁴⁶⁴ N.C. GEN. STAT. ANN. § [161-14\(b\)\(2\)](#) (West 2013).

⁴⁶⁵ N.C. GEN. STAT. ANN. § [161-14\(b\)\(2\)](#) (West 2013).

⁴⁶⁶ N.C. GEN. STAT. ANN. § [161-14\(b\)\(2\)](#) (West 2013).

⁴⁶⁷ N.C. GEN. STAT. ANN. § [47-17.1](#) (West 2013).

⁴⁶⁸ N.C. GEN. STAT. ANN. § [161-14\(b\)\(5\)](#) (West 2013).

⁴⁶⁹ N.C. GEN. STAT. ANN. § [47-12](#) (West 2013).

⁴⁷⁰ N.C. GEN. STAT. ANN. §§ [47-20.6](#) – [47-20.7](#) provide that an affidavit in the form required in § [20-109.2\(b\)](#) will permanently affix the mobile home to the real estate.

⁴⁷¹ N.C. GEN. STAT. ANN. § [20-109.2\(b\)](#) (West 2013).

⁴⁷² N.D. CENT. CODE § [11-18-05\(1\)\(a\)\(1\)](#) (West 2013).

⁴⁷³ N.D. CENT. CODE § [11-18-05\(1\)\(a\)\(4\)](#) (West 2013). Alternatively, this space can be placed on the last page. This space is for the recorder's recording information. *Id.*

⁴⁷⁴ N.D. CENT. CODE § [11-18-05\(1\)\(d\)](#) (West 2013).

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- ⁴⁷⁵ N.D. CENT. CODE § [11-18-05\(1\)\(d\)](#) (West 2013).
- ⁴⁷⁶ N.D. CENT. CODE §§ [47-19-05](#) & [35-03-04](#) (West 2013).
- ⁴⁷⁷ N.D. CENT. CODE § [47-19-03.1](#) (West 2013). “A deed or contract for deed complies with this section if it contains a statement substantially in the following form: ‘The legal description was prepared by _____ (name) _____ (address) or obtained from a previously recorded instrument.’” *Id.*
- ⁴⁷⁸ N.D. CENT. CODE § [11-18-05\(1\)\(a\)\(3\)](#) (West 2013).
- ⁴⁷⁹ N.D. CENT. CODE § [11-18-02.2](#) (West 2013). Applies only to deeds. *Id.*
- ⁴⁸⁰ N.D. CENT. CODE §§ [47-19-03](#) & [35-03-02](#) (West 2013).
- ⁴⁸¹ N.D. CENT. CODE § [35-03-04](#) (West 2013).
- ⁴⁸² N.D. CENT. CODE § [47-10-27\(3\)\(a\)\(1\)](#) (West 2013).
- ⁴⁸³ N.D. CENT. CODE § [47-10-27\(3\)\(a\)\(2\)](#) (West 2013). Person may file affidavit if they are not the owner of the real property if a lease meeting the statutory requirements is in place and owner of real property has given their permission. *Id.* See cited statute.
- ⁴⁸⁴ N.D. CENT. CODE § [47-10-27\(3\)\(a\)\(3\)](#) (West 2013).
- ⁴⁸⁵ N.D. CENT. CODE § [47-10-27\(3\)\(a\)\(4\)](#) (West 2013). See cited statute for specific information required in statement as it is dependent on the existence of a certificate of title for the manufactured home.
- ⁴⁸⁶ N.D. CENT. CODE § [47-10-27\(3\)\(a\)\(5\)](#) (West 2013). Statement must either (1) list security interests/liens with name and address of each party along with original principal amount, or (2) state that each security interest/lien has been released and attach “due proof of each release.” *Id.*
- (b) A statement that each security interest in or lien on the manufactured home, if any, has been released, together with due proof of each release;
- ⁴⁸⁷ N.D. CENT. CODE § [47-10-27\(3\)\(a\)\(6\)](#) (West 2013). When this applies, the owner must also apply for a confirmation of conversion from the department of transportation. *Id.*
- ⁴⁸⁸ N.D. CENT. CODE § [47-10-27\(3\)\(a\)\(7\)](#) (West 2013). If the owner of the home acquired it before permanent affixation to the real property then an additional statement is required in the affidavit. *Id.* at [\(3\)\(a\)\(8\)](#).
- ⁴⁸⁹ N.D. CENT. CODE § [47-10-27\(3\)\(a\)\(9\)](#) (West 2013).
- ⁴⁹⁰ N.D. CENT. CODE §§ [47-10-27\(3\)\(b\)](#), [47-19-03](#) & [35-03-02](#) (West 2013).
- ⁴⁹¹ OHIO REV. CODE ANN. § [317.114\(A\)\(2\)-\(3\)](#) (West 2013).
- ⁴⁹² OHIO REV. CODE ANN. § [317.114\(A\)\(1\)](#) (West 2013).
- ⁴⁹³ OHIO REV. CODE ANN. § [317.114\(A\)\(8\)](#) (West 2013).
- ⁴⁹⁴ OHIO REV. CODE ANN. § [317.114\(A\)\(6\)-\(7\)](#) (West 2013).
- ⁴⁹⁵ OHIO REV. CODE ANN. § [317.114\(A\)\(9\)](#) (West 2013).
- ⁴⁹⁶ OHIO REV. CODE ANN. § [317.114\(A\)\(6\)-\(7\)](#) (West 2013).
- ⁴⁹⁷ OHIO REV. CODE ANN. § [317.11](#) (West 2013). This is required when the signatures are “illegible.” *Id.* Given the nature of signatures and the subjective standard of legibility, it is recommended that all documents submitted for recordation in Ohio include the printed names beneath all signatures.
- ⁴⁹⁸ OHIO REV. CODE ANN. § [317.111](#) (West 2013). This must appear at the end of the instrument. “An instrument is in compliance with this section if it contains a statement in the following form: ‘This instrument was prepared by (name).’” *Id.*
- ⁴⁹⁹ OHIO REV. CODE ANN. § [5301.01\(A\)](#) (West 2013).
- ⁵⁰⁰ OHIO REV. CODE ANN. § [5301.23\(B\)](#) (West 2013).
- ⁵⁰¹ OHIO REV. CODE ANN. § [5301.25\(B\)](#) (West 2013). “Whenever a survey is made of lands that are being conveyed, the county auditor shall require that the name of the person who made the survey appear in the deed. The name shall either be printed, typewritten, stamped, or signed in a legible manner. An instrument is in compliance with this division if it contains a statement in the following form: ‘A survey of this property was made by’(Name).’” *Id.*
- ⁵⁰² OHIO REV. CODE ANN. § [5301.01\(A\)](#) (West 2013).
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- ⁵⁰³ OHIO REV. CODE ANN. § [5301.46\(B\)](#) (West 2013). “In any county that maintains sectional indexes pursuant to section 317.20 of the Revised Code, each assignment, release, or cancellation of an interest in real property that is made by a separate instrument shall contain a description of the real property that is subject to the interest sufficient to enable the county recorder to index the assignment, release, or cancellation correctly, and the description shall include all of the following: (1) The permanent parcel number, if there is one, for the real property; (2) The section, range, tract, subdivision, addition, lot, quarter, and municipal corporation, town, or township associated with the real property.” *Id.*
- ⁵⁰⁴ OHIO REV. CODE ANN. § [4505.11\(H\)](#) requires the surrender of certificate of title, but there is no required recording of an affidavit of affixation.
- ⁵⁰⁵ OKLA. STAT. ANN. tit. 19, § [298\(B\)](#) (West 2013).
- ⁵⁰⁶ OKLA. STAT. ANN. tit. 19, § [298\(B\)](#) (West 2013). More space may be necessary as the statute also requires, “[a]ll documents shall provide an area free of printed information sufficient in size to accommodate affixation of the documentary stamps required by Section 3201 of Title 68 of the Oklahoma Statutes, any certification of the payment of mortgage taxes required by Section 1901 et seq. of Title 68 of the Oklahoma Statutes, and the recording information affixed by the county clerk upon acceptance of a document for recordation.” *Id.*
- ⁵⁰⁷ OKLA. STAT. ANN. tit. 19, § [298\(B\)](#) (West 2013).
- ⁵⁰⁸ OKLA. STAT. ANN. tit. 19, § [298\(A\)](#) (West 2013).
- ⁵⁰⁹ OKLA. STAT. ANN. tit. 19, § [298\(A\)](#) (West 2013).
- ⁵¹⁰ OKLA. STAT. ANN. tit. 19, § [298\(A\)](#) (West 2013).
- ⁵¹¹ OKLA. STAT. ANN. tit. 19, §§ [298\(A\)](#) & 291 (West 2013).
- ⁵¹² OKLA. STAT. ANN. tit. 19, §§ [298\(A\)](#) & 291 (West 2013).
- ⁵¹³ OKLA. STAT. ANN. tit. 16, § [4\(A\)\(1\)](#) (West 2013).
- ⁵¹⁴ OKLA. STAT. ANN. tit. 16, §§ [2](#) & [15](#) (West 2013).
- ⁵¹⁵ OKLA. STAT. ANN. tit. 47, § [1110\(E\)](#) (West 2013) permits surrendering of the title as the permissible way to affix manufactured housing to real property. There is no mention of needing to file any document or an affidavit.
- ⁵¹⁶ OR. REV. STAT. ANN. § [205.232](#) (West 2013).
- ⁵¹⁷ OR. REV. STAT. ANN. § [205.232](#) (West 2013).
- ⁵¹⁸ OR. REV. STAT. ANN. § [205.234\(1\)\(a\)](#) (West 2013). This must appear on the first page. *Id.*
- ⁵¹⁹ OR. REV. STAT. ANN. § [205.234\(1\)\(b\)](#) (West 2013). This must appear on the first page. *Id.* OR. REV. STAT. ANN. § [205.160\(2\)\(b\)-\(c\)](#) lists the names of the grantors and grantees.
- ⁵²⁰ OR. REV. STAT. ANN. § [205.234\(1\)\(c\)](#) (West 2013). This must appear on the first page. *Id.*
- ⁵²¹ OR. REV. STAT. ANN. § [205.234\(1\)\(d\)](#) (West 2013). This must appear on the first page. *Id.*
- ⁵²² OR. REV. STAT. ANN. § [205.234\(1\)\(e\)](#) (West 2013). This must appear on the first page. *Id.* “All instruments prepared for the purpose of conveying or contracting to convey fee title to any real estate shall contain on the face of such instruments a statement in substantially the following form: Until a change is requested, all tax statements shall be sent to the following address:_____.” OR. REV. STAT. ANN. § [93.260\(1\)](#) (West 2013).
- ⁵²³ OR. REV. STAT. ANN. § [205.236\(1\)](#) (West 2013).
- ⁵²⁴ OR. REV. STAT. ANN. § [93.804\(1\)](#) (West 2013).
- ⁵²⁵ OR. REV. STAT. ANN. § [93.010](#) (West 2013).
- ⁵²⁶ OR. REV. STAT. ANN. § [93.600](#) (West 2013).
- ⁵²⁷ OR. REV. STAT. ANN. § [93.010](#) (West 2013).
- ⁵²⁸ OR. REV. STAT. ANN. § [205.234\(1\)\(g\)](#) (West 2013). This must appear on the first page. *Id.*
- ⁵²⁹ OR. REV. STAT. ANN. § [446.626\(1\)](#) (West 2013).
- ⁵³⁰ 16 PA. Stat. Ann. § [9782](#) (2013) and 21 Pa. Stat. Ann. § [625](#) (2019).
- ⁵³¹ 21 PA. CONS. STAT. § [42](#) (2013).

- ⁵³² There are no statutory provisions requiring the recording of an affidavit or application to affix manufactured housing to real property. The statute addresses cancellation of title. 7 PA. CONS. STAT. § [1140](#) (2013).
- ⁵³³ R.I. GEN. LAWS ANN. § [34-11-1.1](#) (West 2013).
- ⁵³⁴ R.I. GEN. LAWS ANN. § [34-11-1.2](#) (West 2013).
- ⁵³⁵ R.I. GEN. LAWS ANN. §§ [34-11-1.3](#) (West 2013).
- ⁵³⁶ R.I. GEN. LAWS ANN. § [34-11-1.4](#) (West 2013). Applies to deeds only.
- ⁵³⁷ R.I. GEN. LAWS ANN. § [34-11-1](#) (West 2013).
- ⁵³⁸ R.I. GEN. LAWS ANN. § [34-11-1](#) (West 2013).
- ⁵³⁹ S.C. CODE ANN. § [30-5-30\(B\)](#) (2012).
- ⁵⁴⁰ S.C. CODE ANN. § [30-5-30\(B\)](#) (2012).
- ⁵⁴¹ S.C. CODE ANN. § [56-19-510\(A\)\(2\)](#) (2012). The form is provided in the cited statute (see subsection (d) of cited statute) but can also be obtained from the county clerk of court or register of deeds.
- ⁵⁴² S.C. CODE ANN. § [56-19-510\(A\)\(2\)](#) (2012).
- ⁵⁴³ S.C. CODE ANN. § [56-19-510\(D\)](#) (2012).
- ⁵⁴⁴ S.D. CODIFIED LAWS § [43-28-23\(1\)](#) (2013).
- ⁵⁴⁵ S.D. CODIFIED LAWS § [43-28-23\(2\)](#) (2013).
- ⁵⁴⁶ S.D. CODIFIED LAWS § [43-28-23\(4\)](#) (2013).
- ⁵⁴⁷ S.D. CODIFIED LAWS § [44-8-6](#) (2013).
- ⁵⁴⁸ S.D. CODIFIED LAWS § [43-25-1](#) (2013).
- ⁵⁴⁹ S.D. CODIFIED LAWS §§ [43-28-21](#) & [7-9-7\(1\)](#) (2013).
- ⁵⁵⁰ S.D. CODIFIED LAWS § [7-9-7\(2\)](#) (2013).
- ⁵⁵¹ S.D. CODIFIED LAWS § [43-28-23\(5\)](#) (2013).
- ⁵⁵² S.D. CODIFIED LAWS § [7-9-1](#) (2013). “Any document presented for recording with the register of deeds shall contain a typed, stamped, or printed legend stating the words, prepared by, followed by the name, address, and telephone number of the preparer.”
- ⁵⁵³ S.D. CODIFIED LAWS § [7-9-7\(1\)](#) (2013).
- ⁵⁵⁴ S.D. CODIFIED LAWS § [7-9-7\(2\)](#) (2013).
- ⁵⁵⁵ S.D. CODIFIED LAWS § [7-9-7\(1\)-\(2\)](#) (2013).
- ⁵⁵⁶ S.D. CODIFIED LAWS § [7-9-7\(2\)](#) (2013).
- ⁵⁵⁷ S.D. CODIFIED LAWS §§ [43-25-26](#) & [44-8-9](#) (2013).
- ⁵⁵⁸ S.D. CODIFIED LAWS §§ [44-8-6](#) & [44-8-13](#) (2013).
- ⁵⁵⁹ S.D. CODIFIED LAWS § [44-8-13](#) (2013).
- ⁵⁶⁰ S.D. CODIFIED LAWS § [44-8-13](#) (2013).
- ⁵⁶¹ S.D. CODIFIED LAWS § [44-8-13](#) (2013).
- ⁵⁶² S.D. CODIFIED LAWS § [44-8-13](#) (2013).
- ⁵⁶³ Recording of an affidavit is not required under South Dakota law. The applicable statute does iterate that the Secretary of the Department of Revenue will promulgate a form for surrendering title to a mobile home that has been affixed to real property, but there is no provision for recording an affixation affidavit or the form. S.D. CODIFIED LAWS § [32-3-3.2](#) (2013).
- ⁵⁶⁴ TENN. CODE ANN. § [8-21-1001\(b\)\(3\)](#) (West 2013).

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- ⁵⁶⁵ TENN. CODE ANN. § [66-24-101\(b\)\(1\)](#) (West 2013).
- ⁵⁶⁶ TENN. CODE ANN. § [66-24-101\(b\)\(2\)](#) (West 2013).
- ⁵⁶⁷ TENN. CODE ANN. § [66-24-101\(b\)\(3\)](#) (West 2013).
- ⁵⁶⁸ TENN. CODE ANN. § [66-24-101\(b\)\(4\)](#) (West 2013). Also include the title of such persons, if applicable. *Id.*
- ⁵⁶⁹ TENN. CODE ANN. § [66-24-101\(b\)\(5\)](#) (West 2013). Further, this description must have the seal and signature of a licensed surveyor, or a registered engineer. *Id.* at 66-24-116(a). The instrument can be rejected for recording if the description is lacking sufficient clarity in its description of metes and bounds, calls, etc. *Id.* at (b). “No deed of conveyance of real property, except for a deed of trust or mortgage, shall be prepared unless there is included at the end of the legal description the name, license number and address of the surveyor who prepared the boundary survey from which the description was prepared. However, if no boundary survey was made at the time of conveyance and the legal description is different from the previous deed of record, the source of the new description shall be indicated. If the legal description is the same as in the previous deed of record, it shall be so stated.” *Id.* at [66-24-121\(a\)](#).
- ⁵⁷⁰ TENN. CODE ANN. § [66-24-110\(a\)](#) (West 2013). “[T]he type of instrument, office, book and page number of such [previous] instrument [vesting an interest in the grantor] shall be recited on the instrument offered for registration.” *Id.*
- ⁵⁷¹ TENN. CODE ANN. § [66-24-114](#) (West 2013).
- ⁵⁷² TENN. CODE ANN. § [66-24-114](#) (West 2013).
- ⁵⁷³ TENN. CODE ANN. § [66-24-115\(a\)\(1\)](#) (West 2013). “An instrument will be in compliance with this section if it contains a statement in the following form: ‘This instrument was prepared by (name) _____ (address) _____.’” *Id.* at (2).
- ⁵⁷⁴ TENN. CODE ANN. § [66-24-122](#) (West 2013).
- ⁵⁷⁵ TENN. CODE ANN. § [66-22-101](#) (West 2013).
- ⁵⁷⁶ TENN. CODE ANN. § [66-24-115\(a\)](#) (West 2013).
- ⁵⁷⁷ TENN. CODE ANN. § [66-22-101](#) (West 2013).
- ⁵⁷⁸ TENN. CODE ANN. § [66-24-123](#) (West 2013). “The county, city or town in this state in which such trustee resides shall be sufficient statement of the residence address of such trustee.” *Id.* at (c)(1).
- ⁵⁷⁹ TENN. CODE ANN. § [55-3-138\(d\)](#) (West 2013) provides for a sample format of the affidavit and information required by the statute.
- ⁵⁸⁰ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(A\)](#) (West 2013).
- ⁵⁸¹ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(B\)](#) (West 2013).
- ⁵⁸² TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(C\)-\(D\)](#) (West 2013).
- ⁵⁸³ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(E\)](#) (West 2013).
- ⁵⁸⁴ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(F\)](#) (West 2013). Statement must iterate that the owner will surrender the certificate of title or certificate of origin (whichever is applicable) to the department. If neither can be located or the manufactured home does not have one, then a statement to similar effect. See cited statute for more information. *Id.*
- ⁵⁸⁵ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(G\)](#) (West 2013).
- ⁵⁸⁶ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(H\)](#) (West 2013).
- ⁵⁸⁷ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(I\)](#) (West 2013).
- ⁵⁸⁸ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(J\)](#) (West 2013).
- ⁵⁸⁹ TENN. CODE ANN. § [55-3-138\(b\)\(1\)\(K\)](#) (West 2013).
- ⁵⁹⁰ TEX. LOC. GOV'T CODE ANN. § [191.007\(b\)\(1\)](#) (West 2013).
- ⁵⁹¹ TEX. LOC. GOV'T CODE ANN. § [191.007\(b\)\(3\)](#) (West 2013).
- ⁵⁹² TEX. PROP. CODE ANN. §§ [12.001\(b\)](#) & [12.0011\(b\)\(1\)](#) (West 2013).
- ⁵⁹³ TEX. PROP. CODE ANN. § [11.003\(a\)](#) (West 2013).

⁵⁹⁴ TEX. PROP. CODE ANN. § [11.008\(c\)](#) (West 2013). “[A]n instrument transferring an interest in real property to or from an individual must include a notice that appears on the top of the first page of the instrument in 12-point boldfaced type or 12-point uppercase letters and reads substantially as follows: NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER’S LICENSE NUMBER.” *Id.*

⁵⁹⁵ TEX. LOC. GOV’T CODE ANN. § [191.007\(c\)](#) (West 2013).

⁵⁹⁶ TEX. LOC. GOV’T CODE ANN. § [191.007\(e\)](#) (West 2013).

⁵⁹⁷ TEX. PROP. CODE ANN. § [12.001\(b\)](#) (West 2013).

⁵⁹⁸ TEX. OCC. CODE ANN. § [1201.2075](#) (West 2013). Must file a certified copy of the statement issued by the department. See statute for more information.

⁵⁹⁹ UTAH CODE ANN. § [17-21-20\(3\)\(a\)\(i\)](#) (West 2013). Counties may adopt this standard, but are not required to, so requirements will vary county to county.

⁶⁰⁰ UTAH CODE ANN. § [17-21-20\(3\)\(a\)\(vi\)](#) (West 2013).

⁶⁰¹ UTAH CODE ANN. § [17-21-20\(3\)\(a\)\(iii\)](#) (West 2013).

⁶⁰² UTAH CODE ANN. § [17-21-20\(3\)\(a\)\(ii\)](#) (West 2013).

⁶⁰³ UTAH CODE ANN. § [17-21-20\(3\)\(a\)\(iii\)](#) (West 2013).

⁶⁰⁴ UTAH CODE ANN. § [17-21-20\(3\)\(a\)\(ii\)](#) (West 2013).

⁶⁰⁵ UTAH CODE ANN. § [57-3-106\(2\)\(a\)\(i\)](#) (West 2013).

⁶⁰⁶ UTAH CODE ANN. § [57-3-106\(2\)\(a\)\(ii\)](#) (West 2013).

⁶⁰⁷ UTAH CODE ANN. §§ [57-3-105\(2\)](#) & [57-3-106\(2\)\(a\)\(iii\)](#) (West 2013).

⁶⁰⁸ UTAH CODE ANN. §§ [57-3-105\(3\)](#) (West 2013).

⁶⁰⁹ UTAH CODE ANN. § [17-21-25](#) (West 2013).

⁶¹⁰ UTAH CODE ANN. § [17-21-20\(2\)\(a\)](#) (West 2013).

⁶¹¹ UTAH CODE ANN. § [17-21-20\(2\)\(g\)](#) (West 2013).

⁶¹² UTAH CODE ANN. § [57-3-101\(1\)](#) (West 2013).

⁶¹³ For affixing a modular home to real property, see UTAH CODE ANN. § [70D-2-401.5](#) (West 2013).

⁶¹⁴ UTAH CODE ANN. § [70D-2-401\(5\)\(b\)\(i\)](#) (West 2013).

⁶¹⁵ UTAH CODE ANN. § [70D-2-401\(5\)\(b\)\(ii\)](#) (West 2013).

⁶¹⁶ UTAH CODE ANN. § [70D-2-401\(5\)\(b\)\(iii\)](#) (West 2013).

⁶¹⁷ UTAH CODE ANN. § [70D-2-401\(5\)\(b\)\(iv\)](#) (West 2013).

⁶¹⁸ UTAH CODE ANN. § [70D-2-401\(7\)\(a\)\(ii\)](#) (West 2013).

⁶¹⁹ VT. STAT. ANN. tit. 27, § [341\(a\)](#) (West 2013).

⁶²⁰ VT. STAT. ANN. tit. 27, §§ [341\(a\)](#) & [342](#) (West 2013).

⁶²¹ 17 VA. ADMIN. CODE § [15-70-20](#) (2013).

⁶²² 17 VA. ADMIN. CODE § [15-70-40](#) (2013).

⁶²³ 17 VA. ADMIN. CODE § [15-70-50](#) (2013).

⁶²⁴ 17 VA. ADMIN. CODE § [15-70-50](#) (2013).

⁶²⁵ VA. CODE ANN. § [55-48](#) (West 2013).

⁶²⁶ VA. CODE ANN. § [55-106](#) (West 2013).

⁶²⁷ VA. CODE ANN. § [17.1-223\(A\)\(i\)](#) (West 2013).

⁶²⁸ VA. CODE ANN. § [17.1-223\(A\)\(ii\)](#) (West 2013).

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- ⁶²⁹ VA. CODE ANN. § [17.1-223\(A\)\(v\)](#) (West 2013). Does not apply to instruments drafted outside the state of Virginia. *Id.*
- ⁶³⁰ VA. CODE ANN. § [17.1-223\(B\)\(ii\)](#) (West 2013). This applies to a deed conveying not more than four residential dwelling units. *Id.* It must be stated on the first page of the document. *Id.* Alternatively, a statement that the “existence of title insurance is unknown to the preparer” can appear on the instrument. *Id.*
- ⁶³¹ VA. CODE ANN. § [17.1-223\(B\)\(iii\)](#) (West 2013). This applies to a deed conveying not more than four residential dwelling units. *Id.* If prepared by an attorney, then must state the name and Virginia Bar number of the attorney who prepared the deed. *Id.* Exempt from these requirements are deeds of trust or to deeds in which a public service company, railroad, or cable system operator is either a grantor or grantee. *Id.* “[D]eeds prepared under the supervision of the Office of the Attorney General of Virginia [can] so state without the name of an attorney or bar number” and be in compliance with § [17.1-223\(B\)\(iii\)](#). *Id.*
- ⁶³² VA. CODE ANN. § [55-106](#) (West 2013).
- ⁶³³ VA. CODE ANN. § [55-58.1\(3\)](#) (West 2013).
- ⁶³⁴ VA. CODE ANN. § [55-58](#) (West 2013).
- ⁶³⁵ WASH. REV. CODE ANN. § [65.04-045\(2\)](#) (West 2013).
- ⁶³⁶ WASH. REV. CODE ANN. § [65.04-045\(2\)](#) (West 2013).
- ⁶³⁷ WASH. REV. CODE ANN. § [65.04-045\(1\)\(a\)](#) (West 2013).
- ⁶³⁸ WASH. REV. CODE ANN. § [65.04-045\(1\)\(a\)](#) (West 2013).
- ⁶³⁹ WASH. REV. CODE ANN. § [65.04-045\(2\)](#) (West 2013).
- ⁶⁴⁰ WASH. REV. CODE ANN. § [65.04-045\(1\)\(b\)](#) (West 2013). This shall appear on the top left-hand side of the first page. *Id.*
- ⁶⁴¹ WASH. REV. CODE ANN. § [65.04-045\(1\)\(c\)](#) (West 2013). This shall appear immediately below the top 3” margin on the first page. *Id.*
- ⁶⁴² WASH. REV. CODE ANN. § [65.04-045\(1\)\(e\)](#) (West 2013). This shall appear on the first page of the instrument. *Id.*
- ⁶⁴³ WASH. REV. CODE ANN. § [65.04-045\(1\)\(f\)](#) (West 2013). This shall appear on the first page of the instrument. *Id.* “[A]bbreviated legal description of the property’ means lot, block, plat, or section, township, range, and quarter/quarter section, and reference to the document page number where the full legal description is included, if applicable.” *Id.*
- ⁶⁴⁴ WASH. REV. CODE ANN. § [65.04-045\(1\)\(g\)](#) (West 2013). This shall appear on the first page of the instrument. *Id.* Must be set forth separately from the legal description and other text. *Id.*
- ⁶⁴⁵ WASH. REV. CODE ANN. § [65.04.030\(1\)](#) (West 2013).
- ⁶⁴⁶ WASH. REV. CODE ANN. § [65.04-045\(1\)\(d\)](#) (West 2013). This shall appear on the first page of the instrument. *Id.*
- ⁶⁴⁷ WASH. REV. CODE ANN. § [65.20.040\(1\)](#) (West 2013). While more than this form is required to accomplish attachment of the manufactured home to real property, only this form is required to be recorded. *Id.* at [65.20.050](#).
- ⁶⁴⁸ W.VA. CODE ANN. § [59-1-10](#) (West 2013).
- ⁶⁴⁹ W. VA. CODE ANN. § [39-1-2](#) (West 2013). “Provided, however, that in the case of a mortgage or a deed of trust securing an issue of negotiable notes or bonds exceeding five in number and payable to bearer, it shall not be necessary that the mortgage or deed of trust show who are the beneficial owners of such notes or bonds, but in such case such mortgage or deed of trust shall show the name and address of the person or corporation with or by whom the notes or bonds have been, or are to be, first negotiated.” *Id.*
- ⁶⁵⁰ W. VA. CODE ANN. § [39-1-2a](#) (West 2013). This must appear at the conclusion of the instrument. *Id.* Include the governmental agency, if applicable. *Id.*
- ⁶⁵¹ W. VA. CODE ANN. § [36-3-5](#) (West 2013).
- ⁶⁵² W. VA. CODE ANN. § [36-3-5](#) (West 2013).
- ⁶⁵³ W. VA. CODE ANN. § [36-3-5](#) (West 2013).
- ⁶⁵⁴ W. VA. CODE ANN. § [39-1-2](#) (West 2013).
- ⁶⁵⁵ W. VA. CODE ANN. § [17A-3-12b](#) (West 2013). This can be obtained by completing the form and all necessary steps, found at http://www.transportation.wv.gov/dmv/Forms/DMVForms/DMV-2_Application-for-Cancellation-of-Title-for-a-Mobile-Home-Affixed-to-Real-Property-wf.pdf.
- ⁶⁵⁶ Wis. Stat. Ann. § [59.43\(2m\)\(b\)\(2\)](#) (West 2013). Maximum permissible deviation from these measurements is 0.25 inches. *Id.*

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- ⁶⁵⁷ Wis. Stat. Ann. § [59.43\(2m\)\(b\)\(6\)](#) (West 2013). Company logos may appear within this margin if they do not interfere with any of the other requirements.
- ⁶⁵⁸ Wis. Stat. Ann. § [59.43\(2m\)\(b\)\(7\)](#) (West 2013).
- ⁶⁵⁹ Wis. Stat. Ann. § [59.43\(2m\)\(b\)\(6\)](#) (West 2013). Company logos may appear within this margin if they do not interfere with any of the other requirements.
- ⁶⁶⁰ Wis. Stat. Ann. § [59.43\(2m\)\(b\)\(7\)](#) (West 2013).
- ⁶⁶¹ Wis. STAT. ANN. § [59.43\(1\)\(a\)](#) (West 2013). These must be plainly printed. *Id.* See also § 706.05(2)(c).
- ⁶⁶² Wis. STAT. ANN. § [59.43\(1\)\(a\)](#) (West 2013). These must be plainly printed. *Id.*
- ⁶⁶³ Wis. Stat. Ann. § [59.43\(2m\)\(a\)\(1\)](#) (West 2013). The caption must be “located not less than 0.5 inch nor more than 3 inches from the top of the document.” *Id.*
- ⁶⁶⁴ Wis. Stat. Ann. § [59.43\(2m\)\(a\)\(2\)](#) (West 2013). This space must be located in a “horizontal area within 3 inches of the top of the instrument in the upper left corner of the instrument, not less than 0.5 inch by 2 inches.” *Id.*
- ⁶⁶⁵ Wis. Stat. Ann. § [59.43\(2m\)\(a\)\(3\)](#) (West 2013). This must be a 3 inch by 3 inch area in the upper right corner of the document. *Id.*
- ⁶⁶⁶ Wis. Stat. Ann. § [59.43\(2m\)\(a\)\(4\)](#) (West 2013). Must be a horizontal area of at least 1 inch by 3 inches. *Id.* Must be located in one of following areas: (1) after the recording information; (2) after the unique document number; or (3) after the caption “if the return address does not extend further than 3 inches from the top of the instrument.” *Id.*
- ⁶⁶⁷ Wis. Stat. Ann. § [59.43\(2m\)\(a\)\(5\)\(a\)](#) (West 2013). This must appear directly below the return address information and applies “only in a county whose board requires the use of a parcel identifier number.” *Id.* See Wis. Stat. Ann. § [59.43\(7\)](#) (West 2013) for more information.
- ⁶⁶⁸ Wis. Stat. Ann. § [59.43\(5\)](#) (West 2013). “An instrument complies with this subsection if it contains a statement in the following form: ‘This instrument was drafted by ... (name) ...’” *Id.*
- ⁶⁶⁹ Wis. Stat. Ann. §§ [706.02\(1\)\(b\)](#) & [706.05\(2\)\(c\)](#) (West 2013).
- ⁶⁷⁰ Wis. Stat. Ann. § [706.02\(1\)\(d\)](#) (West 2013).
- ⁶⁷¹ Wis. Stat. Ann. § [706.05\(2\)\(b\)](#) (West 2013).
- ⁶⁷² WY. STAT. ANN. § [34-1-106](#) (West 2013).
- ⁶⁷³ WY. STAT. ANN. § [34-1-119](#) (West 2013).
- ⁶⁷⁴ WY. STAT. ANN. § [34-1-119](#) (West 2013).
- ⁶⁷⁵ WY. STAT. ANN. §§ [34-2-102](#), [34-2-104](#), [34-2-107](#), & [34-3-101](#) (West 2013).
- ⁶⁷⁶ WY. STAT. ANN. §§ [34-1-106](#) & [118](#) (West 2013).
- ⁶⁷⁷ No affixation affidavit is required by law, but see WY. STAT. ANN. § [31-2-502\(b\)](#) for information regarding cancellation of title.